



14 March 2017

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 20 March 2017 at 6.00 pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Disclosures of Interest
- (5) Public Forum
- (6) Mayoral Minute
- (7) Notices of Motion
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 20.02.17
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Questions from Councillors
- (13) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2017

March

Time	Date	Meeting	Location
2.30pm	17 March 2017	Upper Macquarie County Council	Council Chambers, Kelso
6.00 pm	20 March 2017	Council Meeting	Community Centre
5.30pm	22 March 2017	Financial Assistance Committee Meeting	Community Centre
9.00am	27 March 2017	Audit Committee Meeting	Central Tablelands Water

April

Time	Date	Meeting	Location
6.00pm	3 April 2017	Cultural Centre Working Group Meeting	Community Centre
6.00 pm	18 April 2017	Council Meeting	Community Centre
10.00am	21 April 2017	Traffic Committee Meeting	Community Centre

May

Time	Date	Meeting	Location
6.00pm	1 May 2017	Cultural Centre Working Group Meeting	Community Centre
2.30pm	5 May 2017	Upper Macquarie County Council	Council Chambers, Kelso
5.00pm	11 May 2017	Cemetery Forum	Community Centre
5.45pm	11 May 2017	Access Committee Meeting	Community Centre
6.00 pm	15 May 2017	Council Meeting	Community Centre
4.00pm	16 May 2017	Local Emergency Management Meeting	Community Centre
5.30pm	18 May 2017	Sports Council Meeting	Community Centre

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HELD ON MONDAY 20 MARCH 2017

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01) COWRA LINES ALLIANCE**Author:** Mayor Scott Ferguson**File No:** TT.LI.1

Recommendation:

That Council endorse the commitment made on behalf of Blayney Shire Council for a quarter share of the final cost to the Cowra Lines Alliance to engage Lycopodium Infrastructure Pty Ltd for a Line Re-opening Transport Study for the Blayney to Demondrille Railway Line and approve the \$7,838 supplementary vote to the next QBRS to fund this request.

Item:

The Mayor and General Manager have been attending over the years meetings and forums about the Blayney to Demondrille Rail Line. Council's involved in this alliance include; Hilltops Regional, Weddin Shire, Cowra Shire and Blayney Shire Councils.

In 2016 the Minister for Transport announced \$5M under the Fixing Country Rail Program to fund the re-opening of the Demondrille to Maimuru (Young) section. Transport for NSW (TfNSW) are now developing the business case for this capital works, however it has been identified that the freight is further north from Wattamondara just south of Cowra.

- Unless this freight can be confirmed the project will not proceed.
- It has been estimated that the reinstatement of the railway line to Maimuru is much less than anticipated.
- It has been suggested that \$5M could potentially reopen the line to Wattamondara.

There is an urgent need to demonstrate the business case to TfNSW and the NSW Government that the Fixing Country Rail funding of \$5M is extended to include Maimuru to Wattamondara.

Prior to any lobbying or presentation of this case, the Cowra Lines Alliance have agreed that we must first meet TfNSW analysis and testing of any costing to reinstate the line by a recognised and credible study.

In order to gain an understanding of the order of magnitude of costs associated with the re-opening of the Blayney to Demondrille line to support the required fit for purpose operations it was agreed to accept an unsolicited proposal from Lycopodium Infrastructure.

Lycopodium Infrastructure are an engineering and design consultancy which has undertaken projects for ARTC, John Holland, TfNSW and recently a feasibility study and preliminary Environmental Assessment of the Tumut to Cootamundra Rail Line.

The study into the rehabilitation of the rail line from Blayney to Demondrille will be to a standard that would be fit for operation broken into the following line sections:

1. Demondrille to Maimuru;
2. Demondrille to Cowra; and
3. Cowra to Blayney.

There was a unanimous decision of the Cowra Lines Alliance at a meeting held on 15 February 2017 to consider the proposal, that the study be undertaken at a cost of \$31,350 (ex GST) and this be shared equally and jointly by member councils.

It is anticipated that the report will be completed by early to mid April.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

02) MINUTES OF THE PREVIOUS MEETING HELD MONDAY 20 FEBRUARY 2017**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.3 A well-run Council organisation.**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 20 February 2017, being minute numbers 1702/001 to 1702/025 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 20 FEBRUARY 2017, COMMENCING AT 6.00 PM

Present: Crs S Ferguson (Mayor), G Braddon OAM, A Ewin, D Kingham, S Oates, K Radburn and D Somerville

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker), Acting Executive Assistant to the General Manager (Ms S Hibbert)

ACKNOWLEDGEMENT OF COUNTRY**RECORDING OF MEETING STATEMENT****APOLOGIES**

Nil

DISCLOSURES OF INTEREST

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor/ Staff	Interest	Item	Pg	Report	Reason
Cr S Ferguson	Non pecuniary	5	26	Palliative Care Suite, Blayney – Request for Financial Assistance	Cr S Ferguson is a member of Blayney Rotary, the organisation submitting the request for financial assistance
Cr A Ewin	Non pecuniary	5	26	Palliative Care Suite, Blayney – Request for Financial Assistance	Cr A Ewin is a member of Blayney Rotary, the organisation submitting the request for financial assistance

Cr D Somerville	Non pecuniary	5	26	Palliative Care Suite, Blayney – Request for Financial Assistance	Cr D Somerville is a member of Blayney Rotary, the organisation submitting the request for financial assistance
Mr A Franze	Non pecuniary	5	26	Palliative Care Suite, Blayney – Request for Financial Assistance	Mr A Franze is Treasurer at Blayney Rotary, the organisation submitting the request for financial assistance
Cr Ferguson	Pecuniary	15	65	Lease of Visitor Information Centre Cafe	Cr Ferguson, is related to the Lessee
Cr Ferguson	Pecuniary	21	88	Request for waiver of developer contributions – DA97/2014, 17 Pym St Millthorpe	Cr Ferguson, through his personal business, has completed work for the developer making this request

PUBLIC FORUM

Mr Miles Hedge – Agenda Item No. 5 – Palliative Care Suite, Blayney Heath Service, Request for Financial Assistance

Mrs Linda Williams – Agenda Item No. 21 – Request for waiver of developer contribution - DA97/2014, 17 Pym St Millthorpe

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS MEETING HELD MONDAY 19 DECEMBER 2016**

1702/001

RESOLVED

That the Minutes of the Ordinary Council Meeting held on 19 December 2016, being minute numbers 1612/001 to 1612/026 be confirmed.

(Kingham/Ewin)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

EXECUTIVE SERVICES REPORTS**COUNCIL MEETING DATES**

1702/002

RESOLVED

That the meeting dates and times for Ordinary Meetings of Council post March 2017, for the following 5 months be adopted as follows;

Tuesday 18 April 2017
Monday 15 May 2017
Monday 19 June 2017
Monday 17 July 2017
Monday 21 August 2017

(Oates/Radburn)
CARRIED

THE COTTAGE MOU BLAYNEY SHIRE ARTS AND CRAFTS COUNCIL INCORPORATED

1702/003

RESOLVED

1. That Council approve the Memorandum of Understanding with the Blayney Shire Arts and Crafts Council Incorporated as presented.
2. That Council approve the annual donation of \$440 being the relevant hire charge for Cadia Meeting room as noted in Council's Operational Plan 2016/17 for 11 meetings per year and this donation be included in Council's Community Financial Assistance Program, Annual Financial Assistance list of recurrent contributions 2017/18.

(Somerville/Ewin)

CARRIED

1702/004

INALA UNITS MILLTHORPE
RESOLVED

That Council endorse the recommendations of the Inala Units Working Group and proceed with the Expression of Interest for a suitably qualified community housing provider to take over responsibility for the ownership, maintenance and operation of the Inala complex as affordable housing facility on a long term basis.

(Oates/Ewin)

CARRIED

ANTON FRANZE LEFT THE MEETING, THE TIME BEING 6.21 PM

PALLIATIVE CARE SUITE BLAYNEY HEALTH SERVICE - REQUEST FOR FINANCIAL ASSISTANCE

1702/005

RESOLVED

1. That Council support the request for financial assistance from the Blayney Rotary Club and provide a donation of up to \$20,000 for the Blayney Palliative Care Suite at the Blayney Health Service.
2. That the second quarter QBRS include an increase to the Financial Assistance Program allocation of \$20,000 to reflect this contribution.

(Radburn/Oates)

CARRIED

ANTON FRANZE RETURNED TO THE MEETING, THE TIME BEING 6:25 PM

1702/006 **RISK WORK HEALTH AND SAFETY QUARTERLY REPORT**
RESOLVED
That the Risk, Work Health and Safety Report for the quarter October to December 2016 be noted and received by Council.
(Kingham/Braddon)
CARRIED

1702/007 **COUNCIL RESOLUTION REPORT**
RESOLVED
That Council notes the Outstanding Resolution Report to December 2016.
(Braddon/Ewin)
CARRIED

1702/008 **MINUTES OF THE BLAYNEY SHIRE TOWN AND VILLAGES**
COMMITTEE MEETING HELD THURSDAY 15 DECEMBER
2016
RESOLVED
That the minutes of the Town and Villages Committee Meeting, held Thursday 15 December 2016, be received.
(Braddon/Oates)
CARRIED

1702/009 **MINUTES OF THE BLAYNEY SHIRE CULTURAL CENTRE**
WORKING GROUP MEETING HELD MONDAY 6 FEBRUARY
2017
RESOLVED
That the minutes of the Cultural Centre Working Group Meeting, held Monday 6 February 2017, be received.
(Ewin/Oates)
CARRIED

CORPORATE SERVICES REPORTS

1702/010 **QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER**
2016
RESOLVED

1. That the Quarterly Budget Review Statement for the quarter ending 31 December 2016 be received.
2. That the supplementary votes of \$64k proposed in the Quarterly Budget Review Statement be adopted resulting in an increase to expenditure of \$1,042k and a net decrease in income of \$114k for Net Continuing Operations and a decrease in Capital Expenditure of \$1,092k.
3. That the budgeted restricted cash transfers of (\$36k) be adopted.

(Kingham/Radburn)
CARRIED

REPORT OF COUNCIL INVESTMENTS AS AT 31 DECEMBER 2016

1702/011 RESOLVED

1. That the report indicating Council's investment position as at 31 December 2016 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Radburn/Braddon)

CARRIED

REPORT OF COUNCIL INVESTMENTS AS AT 31 JANUARY 2017

1702/012 RESOLVED

1. That the report indicating Council's investment position as at 31 January 2017 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Oates/Somervaille)

CARRIED

RELATED PARTIES DISCLOSURES POLICY

1702/013 RESOLVED

That the draft Related Parties Disclosure policy be placed on public exhibition for a period not less than 28 days.

(Braddon/Radburn)

CARRIED

REQUESTS FOR INTEREST FREE LOANS

1702/014 RESOLVED

That Council place on public exhibition, for a period of at least 28 days, the proposed resolution 'That Council provide interest free loans of \$40,000 for repayment over 2 years to Dr. Kalpana Srikantharan and Dr. Sothilingham Vijayakumar pursuant to policy 6C Package for Doctors Incentives for Retention / Attraction'.

(Radburn/Ewin)

CARRIED

CR SCOTT FERGUSON LEFT THE MEETING AND DEPARTED FROM THE CHAIR, THE TIME BEING 6:44 PM

DEPUTY MAYOR ASSUMED THE CHAIR

- 1702/015** **LEASE OF VISITOR INFORMATION CENTRE CAFE**
RESOLVED
1. That the report on the lease of Visitor Information Café be received.
 2. That the extension of the lease to offer 2 further options of 2 years be endorsed.
 3. That Council endorse execution of the Visitor Information Centre lease and associated documentation by the Mayor and General Manager under Council seal.
- (Oates/Braddon)
CARRIED

CR SCOTT FERGUSON RETURNED TO THE MEETING AND ASSUMED THE CHAIR, THE TIME BEING 6:47 PM

- 1702/016** **SIX MONTHLY DELIVERY PLAN REVIEW - DECEMBER 2016**
RESOLVED
- That the 6 monthly review, as at 31 December 2016, of Council's 2015/16 – 2019/20 Delivery Plan be received.
- (Braddon/Somerville)
CARRIED

INFRASTRUCTURE SERVICES REPORTS

- 1702/017** **DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**
RESOLVED
- That the Director of Infrastructure Services Monthly report for February 2017 be received and noted.
- (Kingham/Ewin)
CARRIED

- 1702/018** **FUTURE DEVELOPMENT OF UNUSED LAND FRONTING FRAPE STREET, BLAYNEY**
RESOLVED
- That Council:-
Prepare a development application for a 3 lot subdivision of Lot 19 DP 244853 and develop 2 residential lots of approximately 930m² fronting Frape Street and rehabilitate the residue for conversion into open space. Vote funding of \$70,000 from the internally restricted Property Account for development and rehabilitation costs associated with the 3 lot subdivision of Lot 19 DP 244853.
- (Oates/Braddon)
CARRIED

- 1702/019** **RESOURCES FOR REGIONS FUNDING**
RESOLVED
1. That Council approve the addition of 8 Operations Staff on temporary contracts for the duration of the Resources for Regions project.
 2. That Council approve the procurement of 2 water carts, 2 rollers, 4 utes, and 1 x 8 tonne tipping truck.
- (Ewin/Somerville)
CARRIED

- 1702/020** **PURCHASE OF 2 SMOOTH DRUM ROLLERS**
RESOLVED
1. That Council accept the quotation provided by GCM Agencies Pty Ltd for the supply of 2 Multipac 112H single drum vibrating rollers for a cost of \$212,000.00 (exc. GST).
 2. That Council dispose of the existing 2 Dynapac CA250D rollers via trade in offered for \$62,000 (exc. GST).
- (Radburn/Braddon)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

CR SCOTT FERGUSON LEFT THE MEETING AND DEPARTED FROM THE CHAIR, THE TIME BEING 6:59 PM

DEPUTY MAYOR ASSUMED THE CHAIR

- 1702/021** **REQUEST FOR WAIVER OF DEVELOPER CONTRIBUTIONS - DA97/2014 - TWO LOT SUBDIVISION - LOT 1 DP 573283, 17 PYM STREET MILLTHORPE**
RESOLVED
- That Council declines the request to waive the developer contributions required in Development Consent DA 97/2014 as requested by the applicant.
- (Braddon/Radburn)
CARRIED

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Ewin	
Councillor Braddon	
Councillor Oates	
Councillor Kingham	
Councillor Somerville	
Councillor Radburn	
Total (6)	Total (0)

CR SCOTT FERGUSON RETURNED TO THE MEETING AND ASSUMED THE CHAIR, THE TIME BEING 7:08 PM

CLOSED MEETING

1702/022

RESOLVED

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matters:

GENERAL MANAGERS ANNUAL PERFORMANCE REVIEW

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals

GENERAL MANAGERS REMUNERATION REPORT

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals

(Radburn/Somerville)

CARRIED

CONFIDENTIAL MEETING REPORTS

1702/023

GENERAL MANAGERS ANNUAL PERFORMANCE REVIEW
RESOLVED

That Council accepts the recommendations of the General Managers Performance Review Panel from December 2016.

(Radburn/Oates)

CARRIED

1702/024

GENERAL MANAGERS REMUNERATION REPORT
RESOLVED

1. That Council accepts the report and recommendations of the General Managers Remuneration Report of February 2017.
2. That Council approves the increase to the General Managers Total Remuneration Package to \$220k commencing 27 February 2017.
3. That the Mayor be authorised to grant up to 5 days discretionary leave each calendar year to the General Manager in recognition of the extra hours of work required to perform the role, including work required on public holidays.

(Ferguson/Oates)

CARRIED

1702/025 RESOLVED

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Oates/Braddon)
CARRIED

AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBERS 1702/023 TO 1702/024.

There being no further business, the meeting concluded at 7.26pm

The Minute Numbers 1702/001 to 1702/025 were confirmed on 20 March 2017 and are a full and accurate record of proceedings of the Ordinary Meeting held on 20 February 2017.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

03) WBC ALLIANCE

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: CM.ME.3

Recommendation:

That Council note and receive the WBC Alliance Board meeting held on 27 February 2017 endorsing the recommendations as follows;

- That the position of Executive Manager is not required beyond 30 June 2017 because the role has achieved the objectives of the WBC Alliance.
- In accordance with the resolution passed on 22 June 2016, the negotiated redundancy costs be shared 50:50 between Cabonne and Blayney Shire Councils.
- That the Executive Manager be formally recognised for the outstanding contribution to the success of the Alliance for the past 9 years.
- That Blayney Shire Council reaffirms its commitment to the ongoing value of the Alliance.
- That the WBC Board investigate the advancement of a rural Councils' alliance.

Reason for Report:

The WBC Alliance Board met on 27 February to discuss the future of the Alliance. The minutes follow this report with recommendations for Council endorsement.

Report:

The Board reflected on the significant outcomes achieved during the 14 years of operation but acknowledged that the future of the current arrangement needed consideration, as identified in 2011 and 2012 with the various reports and studies; the savings made and levels of collaboration had plateaued to a point that the next stage was potentially some shared services model. This investigation and implementation of any specific direction was put on hold pending Destination 2036 in Dubbo and the review of local government in NSW by the Independent Review Panel, which was established in 2013.

In 2015, Wellington withdrew from the Alliance due to the pending merger with Dubbo. Since then Central Tablelands Water have moved from an affiliate membership to a full membership, contributing the additional membership fees to meet the short fall from the withdrawal of Wellington.

Due to the potential merger situation in our region over the last 18 months the Alliance had not been operating in a formal collaborative sense as it had done previously, as each of the Councils had competing demands. The focus of the work for the WBC Executive Manager during this time has been to provide support to the individual councils across a range of activities and functions.

The Board discussed the future options and models for the Alliance including the opportunity and importance to engage with potential new partners to maintain a focus on strengthening connections with like-minded rural councils in the region. Whilst CTW remain supportive, their value from the Alliance in the future was also reviewed and assessed.

However it determined that, whilst the model that had been in place from 2003 had been very valuable, this was not the model for the future. Accordingly, the Board has determined that the position of Executive Manager is not required beyond 30 June 2017 because the role has achieved the objectives of the WBC Alliance.

It was recognised that whilst this decision was a new direction, it was the start of a new strategy and each member council reaffirmed their commitment to the ongoing value of the Alliance. The positive benefits of collaborating, networking and In this context, it was resolved that the WBC Board investigate the advancement of a rural Councils' Alliance.

Issues:

In accordance with the resolution passed on 22 June 2016, the Board noted that the negotiated redundancy costs should be shared 50:50 between Cabonne and Blayney Shire Councils as Central Tablelands Water was only an affiliate member until 2015.

The Executive Manager is to be formally recognised for the outstanding contribution to the success of the Alliance for the past 9 years. Invitations will be issued for an appropriate celebration to acknowledge Donna Galvin in due course for her achievements as the success of the Alliance really stepped up a level from her appointment in 2006.

Budget Implications:

Council allocates \$112K per annum for the WBC Alliance, and this expense will be a saving in the 2017/18 Operational Plan, minus the necessary budget adjustments required to finalise the Alliance.

The negotiated redundancy of the Executive Manager position must be in accordance with the NSW Local Government Award (2014) by Cabonne Council.

Enclosures (following report)

- 1 Minutes of the WBC Board Meeting held 27 February
2017 2 Pages

Attachments (separate document)

Nil



WBC BOARD MEETING

MONDAY 27 February 2017

Blayney Shire Community Centre

MINUTES

Meeting Opened: 10.10am

Welcome: The Chair of WBC Alliance, Clr Scott Ferguson (Mayor Blayney) welcomed the Board and opened the meeting

Present: Clr Ian Gosper (Mayor Cabonne), Clr Lachie MacSmith (Cabonne) and A/GM Stephen Harding (Cabonne), Clr Allan Ewin (Deputy Mayor Blayney) and GM Rebecca Ryan (Blayney), GM Gavin Rhodes (CTW) and Clr David Somerville (Chair CTW), Donna Galvin (WBC EM).

Clr MacSmith arrived at the meeting from 10.20am.

ITEM 1 – APOLOGIES

Nil apologies were received.

ITEM 2 - CONFIRMATION OF MINUTES – 22 June 2016

RESOLVED that the Minutes of the WBC Board Meeting of 22 June 2016 be noted and with the matters arising as outlined in the agenda for the 22 June 2016.

(Gosper/Somerville)

ITEM 3 – WBC EXECUTIVE MANAGER'S REPORT

RESOLVED that the WBC Executive Manager's Report be received.

(Somerville/Ewin)

ITEM 4 – FUTURE OF THE WBC ALLIANCE

RESOLVED that

1. The WBC Board has determined that the position of Executive Manager is not required beyond 30 June 2017 because the role has achieved the objectives of the WBC Alliance.
2. In accordance with the resolution passed on 22 June 2016, the Board notes negotiated redundancy costs be shared 50:50 between Cabonne and Blayney Shire Councils.
3. That the Executive Manager be formally recognised for the outstanding contribution to the success of the Alliance for the past 9 years.

(MacSmith/Ewin)

RESOLVED that

1. That Blayney Shire Council, Cabonne Shire Council and Central Tablelands Water reaffirm their commitment to the ongoing value of the Alliance.
2. The WBC Board investigate the advancement of a rural Councils' alliance.

(Gosper/Somerville)

MEETING CLOSE

There being no further business, the meeting was declared closed at 12:50 pm.

04) ENDORSEMENT OF CENTRAL NSW TOURISM - DESTINATION MANAGEMENT PLAN

Department: Executive Services

Author: Community Development and Tourism Projects Officer

CSP Link: 1.3 A well established, connected and prosperous tourism industry.

File No: ED.PL.1

Recommendation:

1. That Council formally endorse the Central NSW Tourism Destination Management Plan (DMP) 2016-17.
2. That Council continues to provide 'in principle' support to Central NSW Tourism through membership funding in FY2017/18 pending the consideration of an Options Paper being received from Central NSW Tourism.

Reason for Report:

Blayney Shire Council has paid annual membership of \$5,431.81 (ex GST) to Central NSW Tourism for FY2016/17 which included the development and implementation of the Destination Management Plan (DMP).

The Central NSW Tourism DMP has now been finalised with input from the 11 member based Councils and is a blueprint for co-operation and collaboration across Councils at a regional level. Implementation of the DMP has commenced and delivery of its contents is planned to be delivered beyond the 2016/17 financial year.

Report:

Tourism is an important sector of the Central NSW economy that has the potential for further growth. Our region continues to stand out in an increasingly competitive tourism landscape with our region's visitor economy growing by nearly 40% in the last four years and the average expenditure increasing by over 18% to \$163 per person. (Source: Central NSW Tourism data 2016) In 2016, the average growth in regional tourism was 1.6% compared to 3.4% in Central NSW (Source: Orange based consultants, LEK research 2016)

Although member councils and communities across Central NSW are at varying stages of maturity in their engagement of the visitor economy, regular collaboration and forums are held as a Regional Tourism Organisation (RTO) to share experiences, encourage development, collaborate and cross-promote activities.

Through a series of workshops with the 11 representative member Councils from across the region in 2016, Blayney Shire Council's Community Development & Projects Officer had input into the Central NSW Tourism DMP to ensure alignment with the development of the local tourism economy. The regional DMP does not compete with local tourism strategies, however, it identifies synergies, where local places and people can work together to improve the offering and appeal of the region.

In summary, this plan brings together a vision for developing the visitor economy across the region and provides a framework for collaboration. It demonstrates the whole is greater than the sum of its parts and enables LGAs and Local Tourism Offices (LTOs) to work together on marketing, management, research and development programs that would be impractical and unattainable if attempted individually.

The long term return on investment for regional collaboration is an increase in the region's visitor economy and appeal, as expressed in the vision and objectives in this document. (see attached DMP) The document is a blueprint for collaboration, and the RTO is the forum for its implementation.

It is recommended a letter of support from Blayney Shire Council be provided to Central NSW Tourism to endorse the DMP and provide 'in principle' support to ensure the sustainability of the RTO into the future.

Issues:

Over the past 6 years, it has been widely recognised Central NSW Tourism has contributed positive results in growing the regional tourism sector. Value has been provided to LGAs through driving economies of scale, preventing duplication, coordinating marketing campaigns, such as, the 'Unearth Central NSW' and research programs which are essential to building the local and regional tourism industry. An example of the value-add to Blayney Shire's tourism program occurred recently, when Blayney Shire Council worked with Central NSW Tourism to host Mike Whitney from Channel 7's Sydney Weekender program in Carcoar and the surrounding area for an upcoming feature program to be broadcast on Sunday, March 26 from 5:30-6:00pm.

Despite the success of the RTO, considering the recent restructure by Destination NSW to Destination Networks with a broad focus on industry development and administration within Country and Outback NSW (which includes Blayney Shire Council area), the future of Central NSW Tourism remains uncertain.

A number of options are being considered by the Central NSW Tourism Board in conjunction with CENTROC and LGAs to continue Central NSW Tourism operating as a RTO beyond 30 June 2017. Minutes from a CENTROC Board meeting held on 23 February 2017, explains 'to achieve this aim, it should be acknowledged that the organisation needs annual operating funds of 120K'. This is currently being achieved through funding based on per head of population through 11 regional councils.

Central NSW Tourism have advised the 3 potential options for discussion are:

1. Continue in the current structure with an independent Board and member-Council based organisation, recognising its success over the past 6 years
2. Operate as a Committee within CENTROC with a new governing structure
3. Expand the organisation with greater powers, industry and businesses able to buy into campaigns.

A letter will be sent to member Councils shortly seeking input and feedback on the number of options for the organisation. The options paper will be presented to CENTROC Board in May 2017.

Meanwhile, it is important to note, the development of an Industry-led Tourism Organisation is well underway at a more localised yet regional level with input from Cabonne, Blayney and Orange City Councils. In 2016, following presentations by Brand Orange and a well-attended public meeting of tourism operators, Orange City Council and Brand Orange moved to establish a Board to develop a plan for an industry-led tourism organisation. The Board convened for the first time just before Christmas and has since had 3 meetings.

In February, it is planned that all 3 local Councils (Blayney, Cabonne and Orange) will be briefed and following this, in March, a public meeting will be convened to update stakeholders of the tourism sector. It is expected that a proposal will be ready for presentation to the local Councils in April. Whilst this is a tight timeframe the sector has done much planning work in 2016 so it is in a good position to have a new organisation in place in the near future.

The Transition Board, which is an independent not-for-profit, is comprised of representatives from the 3 Councils, Brand Orange and the business and sports sectors.

At an LGA level, the Blayney Shire Council team continues to implement the 2016-2018 Destination Management Plan with input from local tourism operators, Towns and Village/Progress Associations and community groups with much positive collaboration from tourism industry partners.

Budget Implications:

Nil for current Operational Plan

Ongoing membership fees to Central NSW Tourism depending on structure moving forward and buy-in from other Councils.

Enclosures (following report)

- 1 CNSW DMP 2016-17 Annual Update and Action Plan 11 Pages

Attachments (separate document)

Nil



2016-17 Destination Management Annual Update and Action Plan

Prepared for: Central NSW Tourism

Prepared by: Rose Wright, Managing Director

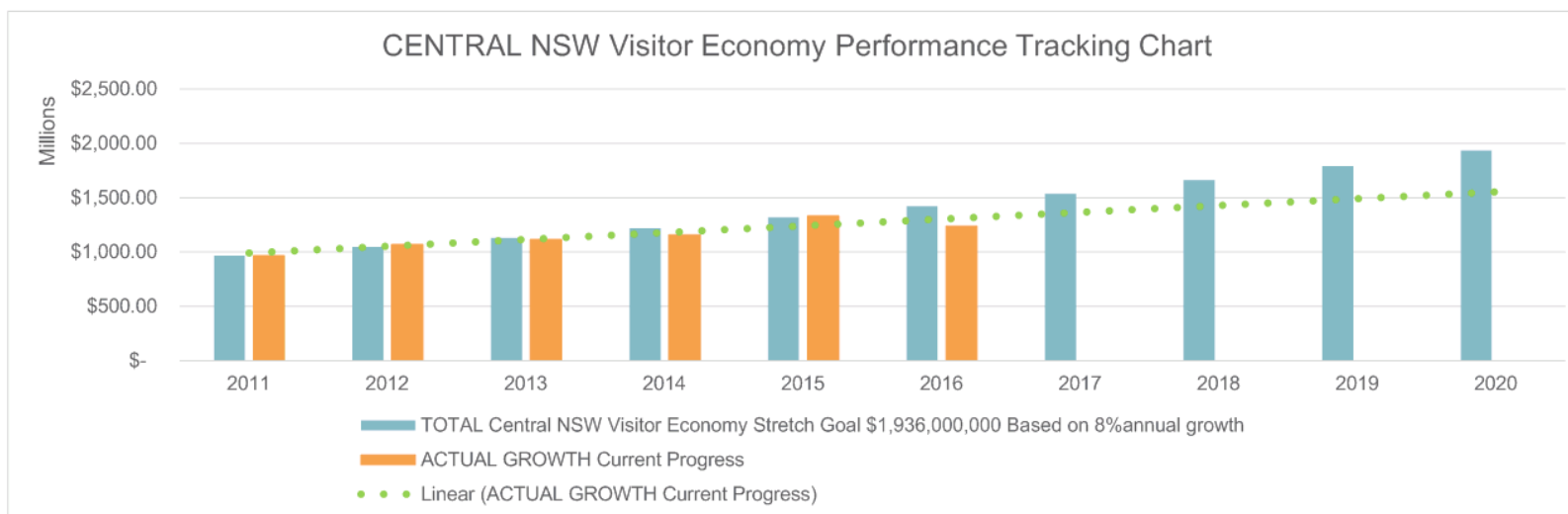
15 November 2016



TRACKING OUR PERFORMANCE

Our challenge is to double our visitor economy from 2011 figures by 2020. According to data provided by Destination NSW sourced from the National Visitor Survey (NVS) data), the total value of the Central NSW domestic visitor economy in 2011 was \$968,000,000.00¹. The stretch goal determined by the NSW government was to double the States visitor economy by 2020. If Central NSW is to contribute to this goal, it will need to have a visitor economy valued at \$1,936,000,000 by 2020. To achieve this figure, the overall visitor economy would need to grow by just over 8% per annum.

It should be noted the visitor economy summaries are based on domestic visitors only. International visitor data was for 2015 and 2016 has not been published by Destination NSW.



This target may be daunting for a regional destination, however if the region takes a broader proactive approach and uses a strategy that focuses on incremental growth across three metrics of 1. Visitor numbers, 2. Length of stay and 3. Average Spend, the stretch goal becomes achievable. This approach will ensure the region will have a more sustainable pathway to doubling the visitor economy and a more viable industry in the long term.

¹ Travel to Central NSW Tourism Region Year ended June 2016. Published by Destination NSW. Data Source TRA National Visitor Survey

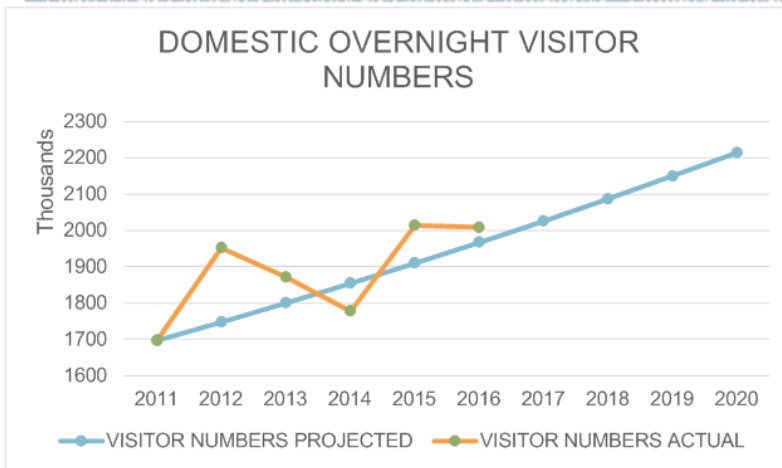
Central NSW 2020 stretch goal is to double our visitor economy from \$968,000,000.00 in 2011 to \$1,936,000,000 by 2020

We will achieve this by focusing our efforts on incremental growth across domestic visitation by

1. Increasing the numbers of overnight visitors to the region by 3% each year from 1,697,000 in 2011 to 2,009,000 in 2020
2. Increase the per day spend by each visitor to the region by an average of 3% each year from \$145.35 in 2011 to \$189.65 in 2020
3. Increase the duration of stay by each visitor to the region by an average of 3% each year from 2.7 nights in 2011 to 3.5 nights in 2020
4. Increasing the numbers of domestic day trip visitors by 3% each year from 2,161,000 visitors in 2011 to 2,819,615 visitors in 2020
5. Increase the per day spend by domestic day trip visitors by an average of 3% each year between from \$139.75 in 2011 to \$182.34 in 2020

PROJECTED GROWTH TARGETS V ACTUAL DOMESTIC OVERNIGHT VISITORS

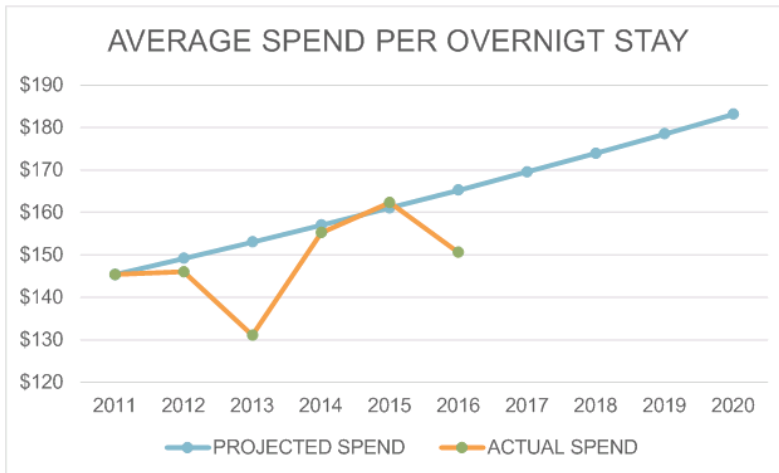
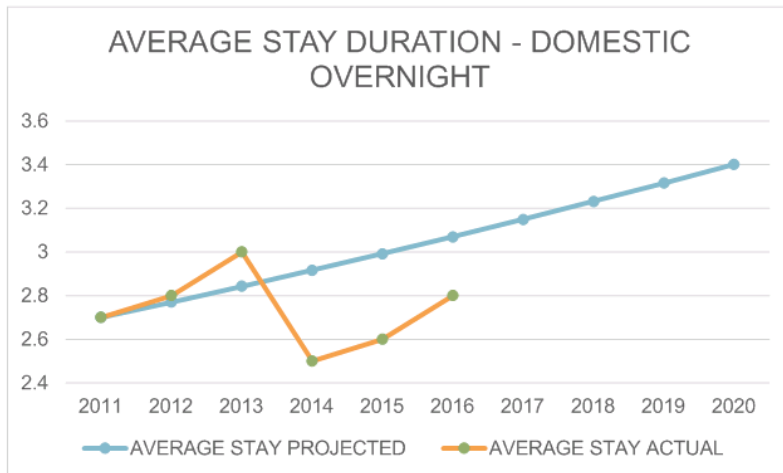
	PROJECTED VISITOR NUMBERS	ACTUAL VISITOR NUMBERS	PROJECTED AVERAGE LENGTH OF STAY	ACTUAL AVERAGE LENGTH OF STAY	PROJECTED AVE \$ PER NIGHT	ACTUAL AVERAGE \$ PER NIGHT	PROJECTED TOTAL EXPENDITURE	ACTUAL TOTAL EXPENDITURE
2011	1,697,000	1,697,000	2.7	2.7	\$145.35	\$145.35	\$666,000,000	\$666,000,000
2012	1,747,910	1,952,000	2.78	2.8	149.72	\$146.00	\$727,756,182	\$798,000,000
2013	1,800,347	1,872,000	2.86	3	154.21	\$131.05	\$795,238,829	\$736,000,000
2014	1,854,357	1,778,000	2.95	2.5	158.83	\$155.23	\$868,978,940	\$690,000,000
2015	1,909,988	2,014,000	3.04	2.6	163.60	\$162.33	\$949,556,751	\$850,000,000
2016	1,967,288	2,009,000	3.13	2.8	168.51	\$150.57	\$1,037,606,299	\$847,000,000
2017	2,026,306		3.22		173.56		\$1,133,820,419	
2018	2,087,095		3.32		178.77		\$1,238,956,185	
2019	2,149,708		3.42		184.13		\$1,353,840,875	
2020	2,214,200		3.52		189.65		\$1,479,378,478	



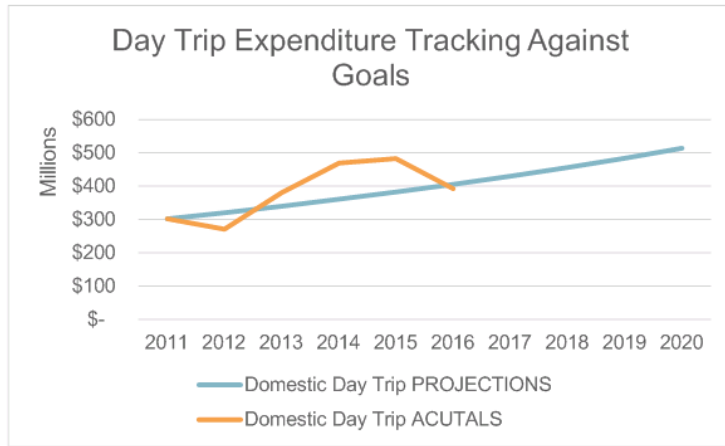
These three graphs provide a snapshot of how Central NSW is performing against these three metrics, allowing the Destination Managers to better monitor and manage growth by planning and implementing initiatives that will increase these three critical performance indicators.

Attracting more visitors to stay longer and spend more will require more than just marketing. A focus on product and experience development alongside targeted marketing will provide greater choice to visitors and increase the destination appeal.

It should be noted that International visitation to the region represents approximately 1% of international visitors to NSW. The length of stay is long, source market is predominantly UK and NZ and average spend is low. Most appear to be VFR. It may be worth considering targeted campaigns to increase the return from these existing visitors.

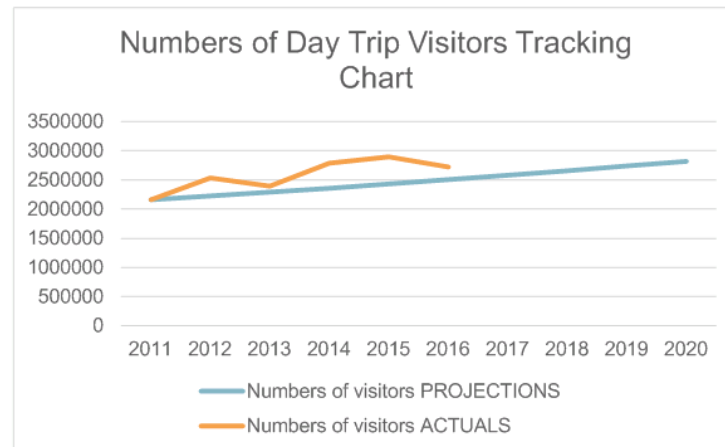


DOMESTIC DAY TRIP DATA: ACTUALS V STRETCH GOAL PROJECTIONS



The following table and charts provide an overview of the data used to compare actual performance to date and projections based on the stretch goal using the 3% growth across both metrics (numbers of visitors and expenditure).

	Domestic Day Trip PROJECTIONS	Domestic Day Trip ACUTALS	Numbers of visitors PROJECTIONS	Numbers of visitors ACTUALS	Spend per visitor per day PROJECTIONS	Spend per visitor per day
2011	\$302,000,000	\$302,000,000	2161000	2161000	\$139.75	\$139.75
2012	\$320,391,800	\$271,000,000	2225830	2535000	\$143.94	\$106.90
2013	\$339,903,661	\$381,000,000	2292605	2397000	\$148.26	\$158.95
2014	\$360,603,794	\$469,000,000	2361383	2792000	\$152.71	\$167.98
2015	\$382,564,565	\$483,000,000	2432225	2897000	\$157.29	\$166.72
2016	\$405,862,747	\$392,000,000	2505191	2719000	\$162.01	\$144.17
2017	\$430,579,788		2580347		\$166.87	
2018	\$456,802,097		2657757		\$171.88	
2019	\$484,621,345		2737490		\$177.03	
2020	\$514,134,784		2819615		\$182.34	



OUR FUTURE

By 2025 Central NSW will be the leading visitor economy in Regional NSW. It will evoke a passionate desire in visitors to unearth the treasures our region has to offer and share the simple pleasure of experiencing great food and wine where it's produced. Ours will become a highly desirable destination, offering authentic experiences that reflect the character, charm and culture of the community, high quality and value for money products that surpass visitor expectations and encourage visitors to immerse themselves in extraordinary skies and landscapes.

OUR PROMISE AND KEY EXPERIENCES

Unearth Central NSW was initiated as a regional marketing campaign in 2013/14. The concept has resonated with consumers and partners alike and has now developed into a strong base to create a unique regional brand promise. To ensure the promise offered the visitor through regional collaboration works, the DMP process has identified a number of intrinsic qualities and characteristics that are reflected in three hero experience themes. These experiences become a focal point for collaboration in the DMP.

- 1. Culinary and agritourism tourism - Authentic farm to plate experiences** – From a simple on farm experience to gastronomic delights of long lunches and food and wine festivals, the region offers visitors an opportunity to unearth a feast of food, wine, cider, beer, spirits and farm gate experiences that connect with our people, place and produce and appeal to a wide variety of markets.
- 2. Nature and magnificent landscapes in abundance** – From national parks and waterways, beautiful parks and gardens that transform with each of the four seasons; sculptured agricultural landscapes, big night skies and breathtaking sunrises, the region offers wide open spaces and extraordinary experiences to explore the heavens and earth
- 3. Rich culture and heritage** – From ancient aboriginal cultures, gold miners and bush rangers to legendary sporting events, pop culture, artists and architecture, the region has an abundance of stories to tell and experiences to share that reflect the rich culture of the community past and present.

These experience themes are reflected throughout the document and provide opportunities for joint investment in strategies to further develop and market them.

2016 – 2017 ACTION PLAN AND STRATEGIC PRIORITIES

Prepared by Knowledge Transfer Services Pty Ltd Central NSW 2016-17 Destination Management Annual Update and Action Plan 6

The Destination Management Plan for Central NSW has a long term (10 year) focus, to enable the region to plan, develop and manage product, experiences and infrastructure to achieve the vision for the future of tourism. It is important however to identify an annual scope of works defined by priorities and progress. The RTO undertakes an annual review of the DMP to assess performance, update the status of the plans and determine the priorities in the year ahead. The following pages next four (4) pages set out the Destination Management Partners' priorities for 2016-17, and are summarised in order of priority drawn from the detailed strategies as listed in the DMP. Please note the item numbers listed in the action plan refer to their position in the parent DMP document. We would recommend that this Annual Action Plan is read in conjunction with the full DMP.

Given the resources of the RTO and partners, each objective will have one or two strategic priorities with others listed for action should funding partners and champions become available.

Objective 1: Provide a regional platform for collaboration, leadership and good governance in all aspects of destination management subject to available resources.

The day to day operations of managing a destination is conducted by local tourism organisations and local government, however planning and facilitation of collaboration must occur at a regional level with Central NSW Tourism providing the forum and platform for collaboration all partners to come together to co invest in marketing campaigns and product development programs and importantly to share knowledge and resources to grow the region's tourism economy as a whole. This approach delivers a more cohesive and viable approach to Destination Management, and brings together the communities of interest in the region to work together on a shared approach. The aim of this objective is to create greater resilience and efficiencies and better managed destinations through collaboration and cooperation between partners

2016-17 Strategic Priorities for Objective 1

Is to consolidate long term commitment to the DMP from key partners and stakeholders via partnership agreements and funding plan (1.1) by securing sign off and adoption of the revised Central NSW DMP and 2016-17 action plan from LGA & LTO partners, as well as other relevant organisations such as the RDA & CENTROC, ARTs Out West, Orana Arts & DPC and agencies, industry groups and operators. (Action 1.1.1). Key tasks include:

- RTO to present final plan to LGA's
- LGA Members to endorse & adopt
- RTO to provide adopted copy of DMP Action plan to stakeholders

Rank: No.1 priority.

Resources and Partners: All required.

Timeline: Before the end of 2016

Establish data collection framework to enable ongoing monitoring and evaluation of the impact of investments against objects (1.3) by securing commitment from all partners and VICs to undertaking regional data collection drilling down to granular data that is useful in informing destination management planning (Action 1.3.1)

Rank: No. 2 priority.

Resources and Partners: Regional stakeholders and TM's.

Timeline: by July 2017

Other lesser priorities from the DMP for 2016-17 should time and resources be available are to

1.2 Facilitate professional development programs for stakeholders and industry by implementing Action 2.1 Regional Tourism Managers and industry forum with key note speakers ideally to be held biannually

1.5 Provide ongoing support for grant applications that meet and deliver the DMP objects in collaboration with Centroc & TM's

1.4 Support industry participation in awards programs

Objective 2: Expand our visitor economy

The purpose of this objective is to focus efforts on growing the region's visitor economy in line with state and national strategies. Doubling the visitor economy by 2020 is a stretch goal established at the beginning of the decade by the Federal Government with all regions and states committing to do their part to deliver this ambitious target. Central NSW must keep up with the movement to ensure it remains viable, retains its position as a tourism destination and to enable it to tap into resources and programs delivered by Destination NSW, who shares this objective. Implementation of the following strategies in 2016 – 17 will allow Central NSW to continue delivery of this objective.

2016-17 Strategic Priorities for Objective 2

Is to create greater links between the communities and visitors through VFR and local tourism programs (2.1) by working with the LTOs and LGAs to develop tools and education programs and support the roll out of a community engagement program in Central NSW to build awareness of tourism and to facilitate greater engagement between locals and visitors (2.1.1). Key tasks include: Collating and sharing information from LGA's regarding their current VFR and general community engagement activities. Assessing how they can be leveraged or enhanced to further develop VFR and/or replicated in other areas if activities are successful.

Rank: No.1 priority. Resources and Partners: RTO, DNSW and TM's. Timeline: Before mid 2017

Work with LGAs and Centroc to develop a tourism signage plan including strategic regional brand and directional signage to aid dispersal of visitors (2.5) by establishing Destination branding signage on access routes such as Newell & Great Western Highways etc. (2.5.2) (Refer to section 4)

Rank: No.2 priority. Resources and Partners: RTO, DNSW and TM's. Timeline: Before mid 2018

Other lesser priorities from the DMP for 2016-17 should time and resources be available are to

2.4 Investigate feasibility of targeting inbound tourism associated with niche markets and events e.g. Japanese, Italian and Chinese history by implementing Action

2.4.1. Work with EDOs and ATEC to assist industry to be export ready

2.3. Develop a regional MICE (meetings, incentives, conference and events) strategy to drive the growth of special interest and business tourism by implementing

Action 2.3.1. Investigate options for facilitating collaborative marketing program to promote new conference and event business

2.2. Use regional data sets to monitor occupancy levels of accommodation stock to identify opportunities/need for new investment to refresh or build new

inventory by implementing Action 2.2.1. Develop tourism investment opportunities plan to promote strategic investment

Objective 3: Facilitate LGAs to grow and evolve our product and experience offering

Consumer preferences evolve over time, so regions must enhance their visitor offerings continually to remain current and competitive. Destinations must ensure they evolve, adapt and innovate their product and experience offerings to maintain and indeed increase their visitor appeal they need to innovate to remain competitive as a destination and to attract visitors to spend their discretionary expenditure on a holiday in your region. The following strategies are priorities because they focus growth and development on the region's key strengths and allow two key economic drivers to leverage each other.

2016-17 Strategic Priorities for Objective 3

To cultivate new and enhance existing product and experiences that fit within the hero experience themes in member LGAs (3.1) with a priority on developing culinary and agritourism by securing investment in the development of regional a farm to plate strategy and agritourism business development program, that will engage more farmers in the visitor economy and develop greater use of regional food and fibre in the regions tourism offering. (3.1.1) Key tasks include:

- Secure funding from partners to deliver the strategy and Business Development Program in 2017
- Tourism Managers are to establish a data base to Identify existing product and experiences in the region (RTO to provide spreadsheet)
- RTO to develop existing product by featuring them via webpage and a public relations program

Rank: No.1 priority. Resources and Partners: CENTROC, Farmgate, NSW Farmers', Show Societies, LGA, Farmers Mkts, DPI, TM's. Timeline: During 2017

Improve interpretation to enhance the visitor experience (3.3) by Investigating options for the development of a mobile digital platform using the discovery tours as a base, that allow visitors to design their own itineraries based on their interest and to aid in preplanning (3.3.1)

Rank: No.2 priority. Resources and Partners: RTO and TM's. Timeline: During 2017

Other lesser priorities from the DMP for 2016-17 should time and resources be available are to

3.1.3. Develop a regional culture and heritage tourism development plan in collaboration with sporting, community and cultural groups including investigating further development of mining heritage (3.1.3.4.)

3.1.2.1. Develop a seasonal program of landscape and garden based events, linking to agricultural landscape (e.g. canola and sunflowers in bloom) and open garden events to celebrate spring and autumn

3.1.3.2. RTO to coordinate investigations into further development of multicultural heritage links (Chinese, Japanese, Italian etc) to attract inbound niche markets

Objective 4: Build demand by developing the destination's brand and appeal

A key function of the RTO is to create a platform for co-investment of regional destination marketing, to develop and manage the regions brand and reputation and to improve the destination appeal in the eyes of visitors. Central NSW has successfully developed and used a series of "unearthed" marketing campaigns. These campaigns have captured the essence of the region and need to transition from a marketing campaign slogan to destination brand strategy, which will leverage the investment to date and elevate the Unearthed concept to the next level.

2016-17 Strategic Priorities for Objective 4

The RTO is to develop the Unearth Central NSW campaign into a regional brand framework and marketing strategy (4.1) by developing and distributing brand usage guidelines/ criteria (4.1.1.1) and to protocols with LGA/LTO partners on the regional /local brand relationships and agreed hierarchy. (4.1.1.2) Prepare an annual marketing prospectus to enable partners and industry to budget and buy into collaborative marketing activities (4.1.1.3) Utilising seasons and events to inspire create campaigns that reflect the iconic experience themes (4.1.1.3.1) and develop strategies to generate repeat visitation based on culturing a life-long relationship with visitors and promoting seasonal experiences to attract them back into the region (4.1.1.3.2)

Rank: No.1 priority. Resources and Partners: RTO DNSW and Tm's. Timeline: During 2017

Note: This strategy requires delivery of all these sub actions to be totally effective. Given the scope of works and resources available, this priority should be the primary focus for 2016-17. Should time and resources be available the following priorities could be considered during 2017

Other lesser priorities from the DMP for 2016-17 should time and resources be available are to

4.2 Invest in strategic cross sectoral partnerships to market the region by implementing

Action: 4.2.2. Create partnerships with the region's iconic events to ensure optimal utilisation of the regional branding in their marketing

Task a: Tourism Managers to nominate an event to be part of UnEarthed Calendar

4.1.2. Develop a digital marketing strategy that utilises mobile technology to assist visitors to plan and explore the region

Disclaimer

While the authors have made all reasonable efforts to gather the most current and appropriate information, KTS does not give any warranty as to the correctness, completeness or suitability of the information and shall in no event be liable for any loss or damage that might be suffered as a result of reliance on this information.

05) MINUTES OF THE BLAYNEY SHIRE TOWN AND VILLAGES COMMITTEE MEETING HELD THURSDAY 9 MARCH 2017

Department: Executive Services

Author: General Manager

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: GO.ME.1

Recommendation:

That the minutes of the Town and Villages Committee Meeting, held Thursday 9 March 2017, be received and noted.

**MINUTES OF THE TOWN AND VILLAGES COMMITTEE MEETING
HELD ON THURSDAY 9 MARCH 2017
AT THE BLAYNEY SHIRE COMMUNITY CENTRE**

Meeting commenced at 6.00 pm.

PRESENT

Cr Allan Ewin (Chair), Rebecca Ryan (General Manager), Alvaro Marques, Elizabeth Russ, Evan Lee, Janelle Adams, Judy Belecky, Kerry Strom-Cook, Richard Bloomfield, Tamara Miller and Vicki Pulling

GUESTS

Nancy Platt

APOLOGIES

Cr Kevin Radburn, Cr Shane Oates, Bruce Gordon, Kerry Adams, Lesley Morris, Loretta Kervin and Wayne Moore

Recommended that the apologies be accepted.

(Richard Bloomfield / Alvaro Marques)

DISCLOSURES OF INTEREST

Nil

MINUTES FROM PREVIOUS MEETING – 15 DECEMBER 2016

Recommended that the minutes from the previous Town and Villages Committee meeting held on 15 December 2016 be adopted

(Judy Belecky / Kerry Strom Cook)

BUSINESS ARISING

- Development Coordinators Update – Carmanhurst, Blayney, Four Villages Development Coordinators appointed.

DELEGATES REPORTS**Lyndhurst**

- Fans installed in hall
- Hall façade painting completed
- Craft ladies 25 -30 women
- Appreciation to Council for Harrow and Donaldson Street, Newry Downs Road, drainage works underway
- Noticeboard up and operational
- Mens group of 8-12 visited to Millthorpe Museum, Errowanbang Woolshed, Angullong Vineyard
- CWA rooms reclad, new guttering
- Dance school - now 5 classes
- Hall getting a lot of use – Youth Week program

Kings Plains

- RFS shed – retiring member being presented with long service medal for Canobalas zone
- Regis Mine drilling progressing 24/7
 1. lights not interfering
 2. residents encouraged to advise if noise or light becomes an issue

Newbridge

- Preparations for Winter Solstice - 17 June
- Swap meet very successful despite the very hot weather conditions
- Representatives met with local member regarding the opening of railway station

Hobbys Yards

- Church rebuilt after fire – repaired. Will be opened officially for next Church Service in May
- Hall notice board quotes being sought
- Yoga in hall every week
- Old Lachlan Road being used by trucks, is in a bad state and needs repairing

Neville

- Neville Show - 11 March
- Endurance ride - Weekend of 18 March
- Neville Hotel under new management, bands and meals
- Need permanent solution for recycle bins

Action: GM to investigate with DPES

- Showground H2O reticulation system installed
- Australia Day event - kids fun day was well attended

- Kitchen installed in the hall and new kitchenette installed in small barn at the Showground
- Motorbike rally hosted in Neville was a great event
- Stephanie Alexander kitchen at School has been very successful

Blayney

- Textures of One 17-18 March, will include Artisan Markets and Art Trails
- This is a big weekend coming up with Blayney Show, Lyndhurst Team Penning and Indigenous All Stars Match - 18 March and Farmers Market - 19 March
- Haybale Art Challenge - 26 March to 2 April
- B2B Cyclo Event - 2 April
- Skate Park DA lodged – Working Group organising logos, fundraising and promotion

Millthorpe

- Redmond Oval Upgrade - Official opening 14 March
- Millthorpe Markets - 2 April
- Museum – Historic Homes book to be launched 8 October
- Garden Ramble Event - Nov 2017 planning already underway
- Inala Units Affordable Housing - Working Group have advertised EOI
- Stop on Request Railway Station has been given some life again and a group working on a second Demand study
- Banjo Paterson Event hosted in Millthorpe

Carcoar

- Village Fair on Australia Day was a huge crowd with overflowing parking from sports ground on Pound Flat. Committee need to address parking congestion for future events
- Football Team looks like up and going again
- Visit by Mike Witney of Sydney Weekender to be aired 26 March
- Street library - near Medical Centre DA will be lodged
- Medical Centre / café - access final matter now addressed
- Change of ownership of hotel has been a boost to the village

GENERAL BUSINESS

- Local Government Elections 9 September 2017 – Council will be conducting information sessions in shire villages for prospective candidates
- Financial Assistance Program Grants Round 2 – closes Monday 13 March – local organisations encouraged to submit applications
- Mandurama Toilet Block under construction
- Macquarie Male Singers - Sunday 4 June, Mandurama Hotel
- Blayney Hospital Palliative Care Suite is testament to local hospital staff, Blayney Rotary and community for fundraising which will realise this project

- Anglican Parish Book Fair stall in Blayney 21 – 22 then 28-29 April
- Central West Library Services Review underway – Public Forum will be advertised for April

ADENDA ITEMS NEXT MEETING

1. Town and Villages Committee - Feedback will be sought from delegates on operations and effectiveness of Council Committee to establish future reporting, strategy and outcomes expected.
2. Draft Operational Plan 2017/18 – Council staff are preparing the draft budget and will be placed on exhibition for 28 days after May meeting for input and comment invited into the budget and Council Fees and Charges

NEXT MEETING

Next meeting will be held Thursday 8 June 2017, 6.00pm.

MEETING CLOSE

There being no further business the meeting closed at 7.20pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) REPORT OF COUNCIL INVESTMENTS AS AT 28 FEBRUARY 2017

Department: Corporate Services

Author: Accountant

CSP Link: 6.3 A well-run Council organisation.

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 28 February 2017 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

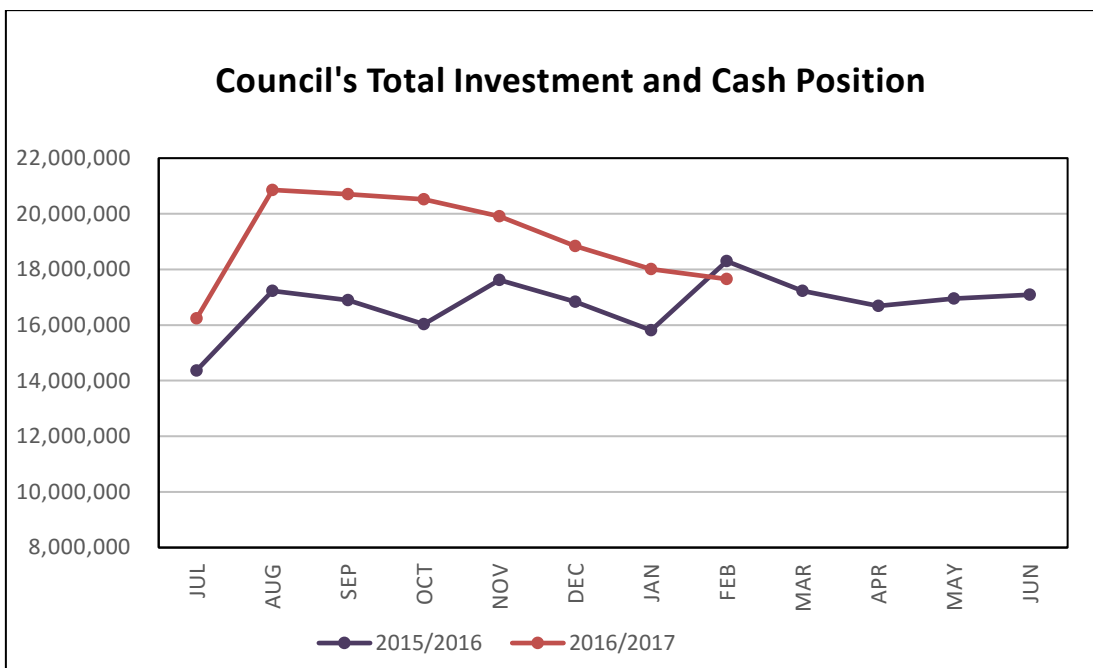
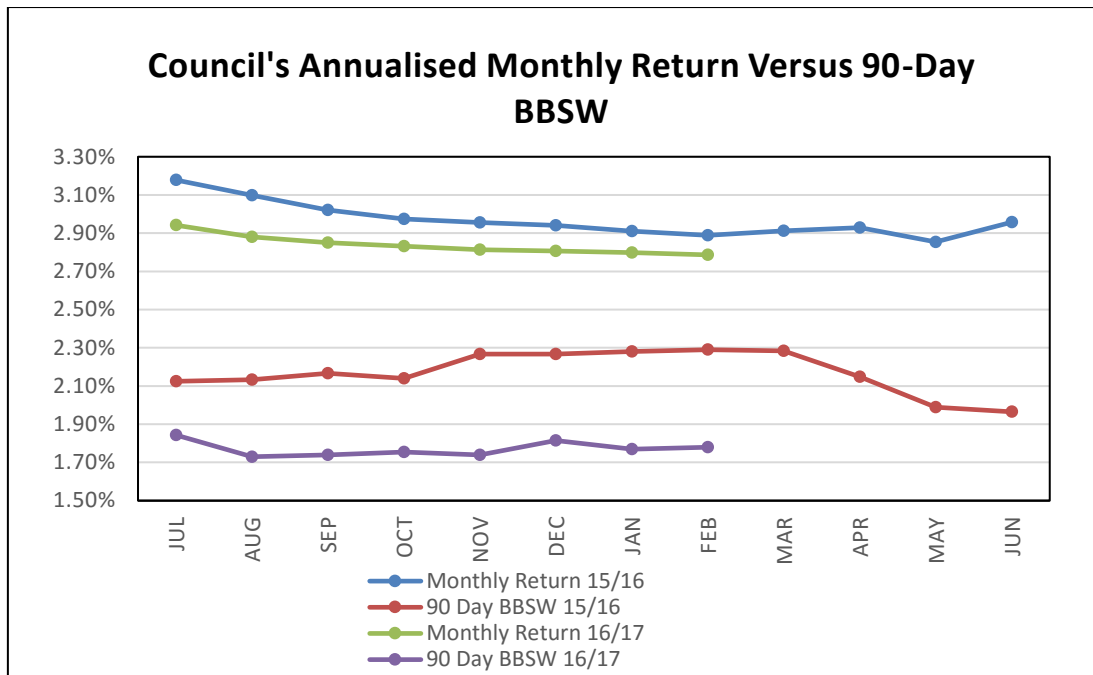
For Council to endorse the Report of Council Investments as at 28 February 2017.

Report:

This report provides details of Council's Investment Portfolio as at 28 February 2017.

Council's total investment and cash position as at 28 February 2017 is \$17,656,344. Investments earned interest of \$38,062 for the month of February 2017.

Council's monthly net return on Term Deposits annualised for February of 2.78% outperformed the 90 day Bank Bill Swap Rate of 1.78%.



REGISTER OF INVESTMENTS AND CASH AS AT 28 FEBRUARY 2017				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	A1/A+	11/07/2017	500,000	2.800%
AMP Bank	A1/A+	16/08/2017	500,000	2.800%
AMP Bank	A1/A+	22/08/2017	500,000	2.750%
AMP Bank	A1/A+	9/05/2017	500,000	3.000%
AMP Bank	A1/A+	31/05/2017	500,000	3.000%
AMP Bank	A1/A+	15/06/2017	500,000	2.900%
Auswide Bank Ltd	A2/BBB	7/03/2017	500,000	3.000%
Bank of Queensland	A2/A-	3/07/2017	500,000	2.750%
Bank of Queensland	A2/A-	16/05/2017	500,000	2.700%
Bankwest	A1+/AA-	4/04/2017	506,244	2.550%
Bankwest	A1+/AA-	30/11/2017	500,000	2.550%
Bankwest	A1+/AA-	25/07/2017	500,000	2.600%
Bendigo & Adelaide Bank	A2/A-	23/11/2017	500,000	2.700%
Bendigo & Adelaide Bank	A2/A-	13/06/2017	500,000	2.900%
Bendigo & Adelaide Bank	A2/A-	22/08/2017	1,000,000	2.700%
Bendigo & Adelaide Bank	A2/A-	29/08/2017	1,000,000	2.700%
IMB	A2/BBB	11/04/2017	500,000	2.600%
ING Bank	A2/A-	31/08/2017	500,000	2.750%
Macquarie Bank	A1/A	8/05/2017	500,000	2.800%
ME Bank	A2/BBB+	6/03/2017	500,000	3.070%
ME Bank	A2/BBB+	19/09/2017	500,000	2.750%
ME Bank	A2/BBB+	28/11/2017	500,000	2.700%
ME Bank	A2/BBB+	7/03/2017	500,000	3.070%
MyState Bank Limited	A2/A-	23/05/2017	500,000	2.670%
MyState Bank Limited	A2/A-	30/05/2017	500,000	2.670%
MyState Bank Limited	A2/A-	5/09/2017	500,000	2.850%
NAB	A1+/AA-	6/09/2017	500,000	2.680%
NAB	A1+/AA-	29/11/2017	500,000	2.790%
NAB	A1+/AA-	23/05/2017	500,000	2.890%
NAB	A1+/AA-	31/10/2017	500,000	2.600%
NAB	A1+/AA-	14/11/2017	500,000	2.740%
Total Investments **			16,506,244	2.775%
Benchmarks:	BBSW 90 Day Index			1.780%
	RBA Cash Rate			1.500%
Commonwealth Bank - At Call Account			151,916	1.380%
Commonwealth Bank Balance - General **			998,184	0.950%
TOTAL INVESTMENTS & CASH			17,656,344	

* % Interest rates as at 28/02/2017

** Councils current cash position significantly increased during the September quarter as a result of Councils largest rate payer paying their 2016/17 rates in full at the first instalment date. These funds have been invested with a maturity date that coincides with the remaining instalments due dates in order to manage ongoing cash flow requirements and represents \$1,078,985 of the unrestricted cash balance as at 28 February 2017.

Summary of Investment Movements - February 2017			
Financial Institution	Invst/(Recall) Amount \$	Commentary	
Bankwest	(505,239.73)	Term Deposit Matured 14/02/2017	
Bankwest	500,000.00	Term Deposit Reinvested 14/02/2017	
Bankwest	(514,210.96)	Term Deposit Matured 14/02/2017	
NAB	(514,106.44)	Term Deposit Matured 21/02/2017	
NAB	500,000.00	Term Deposit Reinvested 21/02/2017	
MyState Bank Limited	(506,620.14)	Term Deposit Matured 21/02/2017	
AMP Bank	500,000.00	Term Deposit Invested 22/02/2017	
ING Bank	(515,415.07)	Term Deposit Matured 28/02/2017	
ING Bank	500,000.00	Term Deposit Reinvested 28/02/2017	
Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	24%	4,006,244
A-1	80%	21%	3,500,000
A-2	60%	55%	9,000,000
A-3	40%	0%	-
			16,506,244

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

Individual Institution Limit	Rating	Policy Maximum	Actual Maximum
AMP Bank	A1/A+	3,000,000	3,000,000
Auswide Bank Ltd	A2/BBB	3,000,000	500,000
Bank of Queensland	A2/A-	3,000,000	1,000,000
Bankwest	A1+/AA-	3,000,000	1,506,244
Bendigo & Adelaide Bank	A2/A-	3,000,000	3,000,000
IMB	A2/BBB	3,000,000	500,000
ING Bank	A2/BBB+	3,000,000	500,000
Macquarie Bank	A1/A	3,000,000	500,000
ME Bank	A2/BBB+	3,000,000	2,000,000
MyState Bank Limited	A2/A-	3,000,000	1,500,000
NAB	A1+/AA-	3,000,000	2,500,000

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer*	5,157
External Restrictions - Unexpended Grants*	1,282
External Restrictions - Other*	2,267
	8,706
Internal Cash Restrictions*	8,232
Unrestricted	718
	8,950
TOTAL CASH & INVESTMENTS	17,656

* Restrictions represent balance as at 1 July 2016 carried forward from 2015/16 Audited Financial Statements

** Unrestricted cash balance is inclusive of \$1.079m rates paid in advance. This amount exceeds the unrestricted cash balance of \$718K and is attributed to the use of internal restrictions in the 2016/17 financial year to fund capital projects.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffany Irlam, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

Issues:

Nil

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) YOUTH WEEK 2017**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2.1 Cultural and sporting events are coordinated and resourced.**File No:** GS.LI.1**Recommendation:**

That the report on Youth Week 2017 be received and the allocations of Youth Week funding be endorsed as follows:

Blayney Town Association	\$850
Lé Danse School	\$870
Youth @ the Shed	\$600

Reason for Report:

To inform Council on the proposed Youth Week activities proposed for the Blayney Shire.

Report:

Youth Week 2017 is scheduled for 31 March to 9 April 2017 with the theme “*Get Involved, be heard, make a difference*” and is aimed at youth aged 12 – 25 years.

As in recent years, Council has engaged with the community to seek expressions of interest for holding events as part of the Youth Week Grants Program. In the past, this has been a successful means to hold a number of Youth Week in the Shire.

The Youth Week Grants Program has up to \$2,460 available for distribution comprising Youth Week funding from Department of Family and Community Services in the amount of \$1,230 and Council matching amount of \$1,230.

Council extended the closing date for applications from 27 February 2017 to 6 March 2017 due to an initial poor response. At the closing date for expressions of interest, 3 applications for Youth Week 2017 were received as follows:

Project	Applicant	Amount	Event Detail
Totem Skate Activity Session	Blayney Town Association	\$850	Proposed for 5 April 2017 at Heritage Park Blayney.
Dance Your Way into Youth Week	Lé Danse School	\$870	Proposed for 3 - 7 April 2017 at Lyndhurst Memorial Hall, Lyndhurst.
Youth Open Night - “Life is Sweet”	Youth @ the Shed	\$600	Proposed for 7 April 2017 at Abundant Life Church 118A Adelaide Street, Blayney.

Issues:

Nil.

Budget Implications:

Council has an amount of \$2,460 approved in the 2016/17 Operational Plan for this purpose. The residual of funding after payment of grants will assist with advertising and promotional expenses.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) LEASE OF INDUSTRIAL LAND FOR PRIVATE PURPOSES

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 3.4 Sustainable land use practices across the Shire.

File No: PM.TN.8

Recommendation:

1. That Council lease industrial land for a period of 3 years with a 2 year option commencing 1 April 2017 to the following parties:

Lot 3: G. Bird	\$300 p.a.
Lot 7: C. Bright	\$650 p.a.
Lot 8: S & K Bennett	\$1,000 p.a.
Lot 10: S & K Bennett	\$1,000 p.a.
Lot 11: A. Nicholson	\$500 p.a.
Lot 12: J. McCann	\$1,100 p.a.
2. That Council offer Lots 4, 5, 6 and 9 for \$1,000 p.a. for a period of 3 years with a 2 year option commencing 1 April 2017 to N.Collins.
3. That Council decline all other offers and re-advertise for Expressions of Interest remaining land not leased.

Reason for Report:

For Council to consider expressions of interest received for Lease of Industrial Land for Private Purposes.

Report:

Council recently advertised Expressions of Interest for Lease of Industrial Land for Private Purposes (EOI 02/2017). There are 12 lots of land of various sizes located in the Blayney Industrial Area available for lease.

This leasing arrangement assists Council with management of land for fire and weeds while affording the opportunity for interested parties to obtain access to the land for animal grazing.

Submissions of expressions of interest closed 9 March 2017. There were 6 submissions received from interested parties with some parties interested in more than 1 lot.

Lease periods are set for 3 years with a 2 year option. Lease charges are indexed annually based on the All Australian Weighted Consumer Price Index published for the December quarter. All current leases are due for expiry on 31 March 2017.

Issues:

A condition of leasing this land is that notice can be given to vacate in the event that Council has an interested party to purchase land.

Budget Implications:

Income generated helps to offset expenditure associated with land held including land rates and water charges. In 2015/16 Council generated income \$2,964 (excluding GST) from lease charges. Council approval of leases as proposed will result in income of \$4,318 (excluding GST).

Enclosures (following report)

- 1 EOI 2/2017 Summary of EOI submissions 1 Page

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

Attachments (separate document)

Nil

09) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Director of Infrastructure Services Monthly report for March 2017 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Blayney Shire Men's Shed

Council has prepared the carpark and associated stormwater design, with associated cost estimate. This has been provided to Blayney Community Mens Shed Inc. and to Crown Lands to progress the land matter. Negotiations in regard funding of the works remains ongoing.

Major Works

Council's primary road construction works have been Stage 2 of the NSW Government Fixing Country Roads program on Errowanbang Road. This work has involved the completion of bulk earthworks, and placement of the base material. During this period vehicular traffic has been directed onto the new alignment, under traffic control. With completion of the base material, stabilisation will occur, and this is currently programmed for the week commencing 13 March. Sealing works are currently programmed for week commencing 20 March.

Crushing contractors are currently on site at the Cadia Quarry, with material being won from the original road alignment as a precursor to bulk earthworks for the vertical realignment of the road through the quarry area. Council officers are currently considering options for the extraction of further "hard" rock that is beyond the capacity of plant currently on site.

Drilling works on the rocky outcrop located part way up the "Old Piggery" hill were recently completed in preparation for blasting to be undertaken on 14 March. A letterbox drop has been undertaken, and Cadia Valley Operations notified of the activity. Rock in this location was identified as part of Stage 1 of the Errowanbang Road project, and material was successful "won", however it is now beyond the capacity of plant.

Browns Creek Road

Following discussion about prioritisation of funding for the replacement of the Browns Creek Road Bridge in the vicinity of the Australian Native Landscapes site, Council Officers have commenced preliminary works, with arrangements made to undertake geotechnical drilling of the site.

Based upon the current road realignment design for Stage 2, the bridge would be designated a “complex bridge” structure, due to the eccentric dynamic loadings associated with being located on a curve and requiring super-elevation.

This method of construction requires a contractor capable of delivering complex bridge projects, and would require a Roads and Maritime Services B4 prequalification. A preferred mode of delivery will be considered and discussed with Councillors at a future Council workshop.

Drainage Program

Works are on hold due to Council's contractor and staff been otherwise engaged. Works will commence on week commencing 13 March on Cadia Street/Forest Reefs Road to correct drainage concerns along the street.

Heavy Patching Program

Council has completed a 600m heavy patch on Moorilda Road, that has now been incorporated into the resealing of Moorilda Road.

Works have commenced on the heavy patching (mini rehabilitation) of Newry Downs Road. This work will also include the improvement of roadside drainage and the installation of a new culvert at the Lyndhurst Cemetery to divert water away from the Cemetery access, enabling the construction of a sealed off road parking area.

In addition, works will be completed on Harrow and Donaldson Streets in Lyndhurst utilising savings from the resealing program.

Reseal Program

Council's sealing contractor has completed approximately 60% of the sealing of Moorilda Road, however due to scheduling have had to defer remainder to next visit. The resealing works remaining are for the balance of Forest Reefs Road, Moorilda Road, and Naylor Street in Carcoar.

Due to the low oil price, and the seal designs recommending the smaller 7mm stone, Council has delivered this program at a significant saving. This is in addition to delivering in excess of twice Council's target area's for reseal renewal spending.

This has resulted in Council reducing its resealing backlog by approximately 30% this financial year.

Gravel Resheeting Program

As a result of the wet winter, associated pavement failures consumed a large proportion of the budget. However resheeting is now complete on Grehamstown, Neville-Trunkey, Nyes Gates, Kentucky, and Rockdell Roads, and Fardells, Rapleys and Peppermint Lane. Works have also commenced on Dowsetts Lane.

Hill Street Drainage

Council has completed reinstatement of the land owners concrete driveway. These works were carried over from the previous financial year for completion in 2016/17.

Roads and Maritime Services

Council and Roads and Maritime Services are planning works on the Millthorpe Road from near Blake Street back 1.2km towards Blayney.

These works are expected to take up to 2 weeks to complete, with community consultation to commence shortly.

Major Contracts

Replacement of Six Timber Bridges

Felltimber Road and Gallymont Road Bridge designs progress to 90% complete and the Coombing Street Bridge designs have been progressed to 50%.

Ongoing Bridge Replacement Program

Council received quotations by seven separate organisations for the Request for Quotations, for the Design of 4 Bridges. After serious consideration, Council Officers have decided that, no quotation offered should be accepted and alternate options explored.

Redmond Oval Upgrade

Project is complete and official opening will take place on 14 March.

Blayney Showground Equestrian Centre

Council has now completed this project, with the official grand opening programmed for 26 March.

Water and Wastewater

Wastewater Network

Odour beds have been removed from Chambers Hill, Plumb St and Carcoar St. The odour beds were a method used to treat odours on the Millthorpe rising main line that produces a level of H₂S gas. New activated carbon filter systems have been installed to treat odours at the Plumb St and Carcoar St Sites. The Chambers Hill odour bed was replaced with a vent stack to enable the system to breath at the high point of the line.

The Henry St pump station has been identified in need of significant upgrades. Contact with the pump manufacturer indicates parts for these pumps, manufactured in 1990, are no longer manufactured, making it difficult to service and repair. Council is current investigating the scope of works required for the upgrades to this site. This is likely to include new pumps, valves and electrical control equipment.

Forest Reefs Bore

Works at the Forest Reefs bore site are to begin on the 15 March. These works are to include replacing the failing concrete tank, installation of a retaining wall and guardrail. Works are expected to take 2 weeks during which time this site will not be accessible to the public.

Parks and Recreation

Mandurama Recreation Ground

The new toilet block structure has been installed with trades programmed to undertake fitout in week commencing 13 March.

Blayney Showground Kitchen

Works continue with most fittings and fixtures installed.

Council has programmed a final detailed clean in week prior to Show day.

Assets

Council Assets staff have completed an Asset Management Plan for the CentrePoint Sports and Leisure Centre, which was a requirement for the submission of a grant application for the upgrade and renewal of the swimming pools.

Council assets and finance staff have met with Council's auditors and the NSW Audit Office to confirm that the methodology being utilised to conduct the revaluation of Water and Wastewater assets are being completed in a satisfactory manner.

Sewer Revaluation

Council Asset staff have conducted a revaluation of the Pump Station and Sewer Treatment Plant using the updated condition assessment data supplied by the Centroc based contract with Australis.

The condition assessment of the gravity network to identify the structural and serviceability of the network continues.

Heavy Plant and Fleet

Requests for Tender were issued for replacement of general trucks in late 2016 through the Local Government Procurement (LGP) Vendor Panel solution.

The Request for Tender for 2 site vans with no responses received through the Vendor Panel process. Council has sought a price directly from the manufacturer of the smaller van, and this has been accepted. The price submitted was below the 2016/17 budget allocation. Further investigations continue for the purchase of the larger van.

Issues:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) BULK STREETLIGHT REPLACEMENT PROGRAM

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: ET.LI.2

Recommendation:

That Council:

- a. Thanks Essential Energy for its provision of a cost estimate to undertake a bulk LED streetlight rollout, however declines the current offer.
- b. Requests Essential Energy defer the proposed bulk street light replacement program until September 2017, and advise Council of its proposed future program.
- c. Requests Centroc progress the application for funding for a bulk LED streetlight rollout across the region, and keep Council informed of progress.

Reason for Report:

Council has been in discussions with Essential Energy (EE) following advice of the scheduling of its Bulk Streetlight Replacement program, to replace existing street lighting throughout the Blayney Shire Council.

Report:

Street lighting assets across NSW are provided under an arrangement between local councils and the electricity authority for that area. The infrastructure is owned by the Authority, however council pays a separate Street Lighting Use of System (SLUOS) charge to Essential Energy to maintain the public street lighting.

Once the streetlight is installed and operating, the SLUOS charge covers the maintenance of the asset in accordance with NSW Government rules and regulations, which are contained within the NSW Public Lighting Code.

Council is also required to pay Network Use of System charges (NUOS) and the costs of the electricity consumed. The electricity component of the NUOS charges is contestable and councils can choose their supplier. Blayney is currently charged by ERM under a contract previously sourced through Centroc.

When first approached by EE, Council sought to defer the rollout of the program, as EE proposed to simply replace “like for like” and had not progressed to a technically advanced LED solution, that provided the opportunity for Council to realise genuine financial savings with reduced whole of life costs.

Council chose to seek deferral as Centroc is pursuing funding opportunities on behalf of its member Councils to deliver the technically advanced LED rollout across the region, and achieve greater economies of scale for members.

At present this opportunity has not materialised and is not anticipated to be ready until mid year.

EE has now responded to Council providing an LED rollout offering for the Shire, with costs to Council ranging from \$136,000 to \$164,000 to undertake the delivery.

EE have advised that a significant number of lights are now no longer compliant with AS1158 for roadways, and in order to achieve compliance they must program the bulk replacement promptly.

Council has only sought to defer the delivery in pursuit of the LED option, in order to reduce wastage and duplicity, should a Centroc funding opportunity materialise.

It is recommended that Council formally refuse the current EE offer for an LED rollout across the Blayney Shire LGA, and request deferral of the bulk streetlight replacement program until September, thereby enabling Council via Centroc to pursue alternate funding options for a full LED rollout.

Issues:

EE claim that there are lights no longer compliant with AS1158. It should be noted that upon review of the EE street lighting asset stock, there appears to be many poles that are fully depreciated, and these are not programmed for replacement.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

11) MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING HELD 17 FEBRUARY 2017

Department: Infrastructure Services

Author: Manager Infrastructure

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: TT.ME.1

Recommendation:

1. That the Minutes of the Blayney Traffic Committee Meeting, held on 17 February 2017, be received and noted.
2. That Council write to local Police requesting local Police presence and monitoring of traffic in Binstead Street.
3. That Council support Anzac Day 2017, work with RSL/Anzac Day Committees in Blayney, Millthorpe, Neville and Mandurama, and ensure Traffic Control Plans provided by Council are put in place, road closures are advertised.
4. That Council write to RMS asking them to investigate traffic turning signage on the Cowra side of Rockdell Lane, Lyndhurst. Council to put traffic counters on Rockdell Lane and provide RMS with statistics.
5. That Council recommend adoption of kiss and drop zone in Lindsay Street, Blayney. That Local Traffic Committee (LTC) does not support disabled carpark area on Lindsay Street and recommends that Council and RMS Safety Around Schools Officer, Jenene Pout liaise with Blayney Public School and Access Committee in regards to a disability carpark area potentially being allocated within school grounds.

**MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING
HELD ON FRIDAY 17 FEBRUARY 2017 AT BLAYNEY COMMUNITY
CENTRE**

Meeting commenced at 10.00am

PRESENT

Jackie Barry (Roads & Maritime Services), Reg Rendall (Paul Toole Representative), Garry Cook (Blayney Shire Council), Geoff Paton (Blayney Shire Council), Cr Kevin Radburn (Blayney Shire Council), Peter Foran (NSW Police), Iris Dorsett (Tablelands Area Road Safety) and Nikki Smith (Blayney Shire Council).

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the previous Traffic Committee Meeting held on Friday, 2 December 2016 be confirmed to be a true and accurate record of that meeting.

Note: Newcrest Orange Challenge – March 2017 moved from General Business to Correspondence.

(Reg Randall/Geoff Paton)

TRAFFIC REGISTER

No Update Required.

CORRESPONDENCE**20170217:01 – Binstead Street Traffic**

RECOMMENDED: That Council write to local Police requesting local Police presence and monitoring of traffic in Binstead Street. Peter Foran advised Highway Patrol would support where possible. (Reg Rendall/Peter Foran)

Council to look at statistics and advise Highway Patrol of any regular patterns.

20170217:01 – Anzac Day – 25 April 2017

RECOMMENDED: That Council support Anzac Day 2017, work with RSL/Anzac Day Committees in Blayney, Millthorpe, Neville and Mandurama, and ensure Traffic Control Plans provided by Council are put in place, road closures are advertised.

(Jackie Barry/Peter Foran)

Council to send an email to Jackie Barry RMS who will provide Jasmine Yowl RMS Sydney with a copy.

20170217:03 – Newbridge Winter Solstice – 17 June 2017

Moved as a late item.

Classified as a Class 3 Event. Not required to be discussed at Traffic Committee. Council to prepare Traffic Control Plans.

GENERAL BUSINESS**20170217:04 - Newbridge Road Near Athol**

Discussion held, suggested Council to advise Karen Somerville to move their bin collection service to a safer location closer to Glasson Bridge, which would provide better sight distance for road users.

20170217:05 – Cyclist Warning Signage – Various Roads Within Shire

Discussion held cyclist-warning signage not appropriate. RMS advise Variable Message Signs (VMS) could be provided 6 weeks prior to cycling events “Caution: Be aware cyclists”.

RMS to provide wording on VMS and placement of VMS on State roads.

Write to proponent and advise Council will be implementing a cyclist awareness campaign through use of VMS.

20170217:06 – Millthorpe – Community Speed Watch

Council to write to Millthorpe Village Committee (MVC) advising Millthorpe – Community Speed Watch issues were discussed at Blayney Traffic Committee Meeting held on Friday, 17 February 2017.

Council to write to MVC addressing each concern and refer request for the 40km zone to RMS.

20170217:07 – Millthorpe – George Street – Footpath, Crossing, Signage

RMS Safety Around Schools Officer, Jenene Pout from RMS and Blayney Shire Council to do an assessment and review, with suggestion that the new access into school area could provide improved access for disability access.

20170217:08 – Rockdell Lane, Lyndhurst

RECOMMENDED: That Council write to RMS asking them to investigate traffic turning signage on the Cowra side of Rockdell Lane, Lyndhurst. Council to put traffic counters on Rockdell Lane and provide RMS with statistics.

(Jackie Barry/Peter Foran)

20170217:09 – Blayney Public School – Drop Off Zone

Moved as a late item.

RECOMMENDED: That Council recommend adoption of kiss and drop zone in Lindsay Street, Blayney. That Local Traffic Committee (LTC) does not support disabled carpark area on Lindsay Street and recommends that Council and RMS Safety Around Schools Officer, Jenene Pout liaise with Blayney Public School and Access Committee in regards to a disability carpark area potentially being allocated within school grounds. (Jackie Barry/Cr Kevin Radburn)

INFORMAL MATTERS**20170217:10 – Monthly Road Safety Reports – November, December 2016 and January 2017.**

Reports noted.

20170217:11 – Chifley Local Area Command – Serious/Fatal Motor Vehicle Accidents Reports – November, December 2016 and January 2017.

Reports noted.

FUTURE MEETING DATES - 2017

- Friday 21 April 2017
- Friday 16 June 2017
- Friday 18 August 2017
- Friday 20 October 2017
- Friday 15 December 2017

MEETING CLOSED

The meeting closed at 11.40am.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

12) MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING HELD ON THURSDAY 23 FEBRUARY 2017

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 2.1 Cultural and sporting events are coordinated and resourced.

File No: PR.ME.1

Recommendation:

1. That the Minutes of the Blayney Shire Sports Council Meeting, held on 23 February 2017, be received and noted.
2. That Council review Fees and Charges for schools and heritage schools for hire of Council's Sporting Ovals.
3. That Council investigate options for entry charge into swimming pool at CentrePoint for primary school aged children in view of encouraging more patronage and accessibility for learning to swim and carnivals.
4. That Council investigate a safe for the storage of the laptop at King George Oval.

MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING HELD ON THURSDAY 23 FEBRUARY 2017 AT THE BLAYNEY COMMUNITY CENTRE CADIA ROOM

Meeting commenced at 6.00pm.

PRESENT:

Cr David Kingham (Chair - Blayney Shire Council), Chris Smith (Heritage Country Schools PSSA), Rodney Corbett (Blayney Junior Soccer), Andrew Russ (Blayney Rugby Union), Adam Hornby (Blayney Senior Rugby League), Rebecca Ryan (Blayney Shire Council), Matt Lewis (Blayney Little Athletics), Cheryl Rutherford (Blayney Junior Tennis), Rosemary Reid (Blayney Show Society), Trevor Jones (Blayney Harness Club), Michael Truloff (Millthorpe Public School/Millthorpe Junior Cricket/Redmond Oval Committee), Peter Wakem (Blayney Swimming Club), Karen Webster (Carcoar Pony Club), Lisa Oborn (Blayney Senior Rugby League), Cr Scott Ferguson (Blayney Shire Council).

APOLOGIES:

Tony Burrell (Junior League), Grant Baker (Blayney Shire Council), Mick Tyrrell (Blayney Golf).

RECOMMENDED: That the apologies be accepted.

(Cheryl Rutherford/Rod Corbett)

MINUTES PREVIOUS MEETING – 17 NOVEMBER 2016 (as circulated)

RECOMMENDED: That the minutes of the previous meeting held 17 November 2016 be accepted.

(Adam Hornby / Rod Corbett)

MATTERS ARISING FROM THE MINUTES

A discussion was held in regards to the Sports Awards and the difficulties in nominating sportsmen. A website for the Sports Awards is to be established and you will be able to nominate online.

DISCLOSURES OF INTEREST

Nil.

CORRESPONDENCE:

Correspondence (Distributed via Email to Sports Council).

DEFIBRILLATOR

A grant was obtained to purchase a defibrillator. It will be put in the KGO canteen in a place deemed suitable by Little A's. Concerns were raised about whether it will be secure.

GROUND HIRE FEES FOR SCHOOLS

After discussions on the cost of ground hire and entry to the swimming pool two proposals were put forward –

RECOMMENDED:

1. That Council review Fees and Charges for schools and heritage schools for hire of Council's Sporting Ovals.
2. That Council investigate options for entry charge into swimming pool at CentrePoint for primary school aged children in view of encouraging more patronage and accessibility for learning to swim and carnivals.

(Chris Smith/Matt Lewis)

2BS Sports Awards

Read and discussed. Clubs to encourage nominations.

Laptop for Scoreboard at King George Oval

Either a sign-off sheet or log book is to be used to show who has the laptop. A safe attached to the floor to hold the lap top was also mentioned as another option for storing the laptop.

RECOMMENDED: That Council investigate a safe for the storage of the laptop at King George Oval.

(Lisa Oborn/Adam Hornby)

Key King George Oval Commentary Box/Office

Things have gone missing after locks were changed on the small room in the commentary box at KGO.

Group 10 Indigenous All Stars Match 18/03/17

3 games starting with League tag and finishing with the main game at 4pm. There will be a welcome with a smoking ceremony and Aboriginal dance groups.

Clubhouse at Blayney Showground (Pony Club)

Due to major growth, the Carcoar Pony Club would like to do some improvements to its clubhouse as it doesn't meet the needs of the expanding club. Council will address this issue after the Blayney Show. A meeting will be conducted to consult with the users of the clubhouse.

ACTION: Council will be facilitating a meeting of the Blayney Showground User Groups after the Blayney Show on 18 March to discuss Priority Projects for Equestrian Groups.

EVENT CALENDAR UPDATE

- Senior Rugby League:
- U18 Knockout – 4th March 2017
- Carcoar Pony Club SJ and Dressage – 12th March, 2017
- Hosting Indigenous All Stars Game – 18th March 2017
- Blayney Tennis – JDS Tournament – 9 April 2017
- Redmond Oval Official Opening – 14th March
- Millthorpe Mozzies Old Boys game - 25th March, 2017
- Carcoar Pony Club Gymkhana – 29th October, 2017
- November Harness Race Meetings - 12th and 19th November, 2017

GRANT FUNDING UPDATE

The Grant Funding Update be noted.

Clubs can utilise Blayney Town Association Development Coordinator Ian Tooke to help with grant applications. His email is tookeian@yahoo.com

REPORTS**Carcoar Pony Club**

Carcoar Pony Club SJ and Dressage – 12th March, 2017.

Carcoar Pony Club Gymkhana – 29th October, 2017.

Millthorpe Oval

The oval and the new canteen are fantastic. The sports shed at the oval will be fitted out and seats replaced. There will also be some touch up work done on the skate park and the tennis courts. Junior cricket will be good to go for next season.

Blayney Golf Club

Junior Championships this Sunday. The Senior Championships will be in April. The kitchen is half completed. An agreement has been drawn up with the resident next to the Golf Club to allow the club to put down a bore in the position they would like.

Junior Soccer

Registrations started today. The competitive competition will start on the 22nd April and the non-competitive competition on the 29th April.

Rugby Union

Training has started with good numbers and the competition will start at the end of April. The Mozzies start on March 25th. This is the club's 60th year and a ball will be held on the June long weekend.

Senior League

Blayney will host the U18 knockout on 4th March with the senior team having a trial on the same day. The Indigenous All Stars game is on the 18th March and the club is expecting upwards of 1500 people. A request was made for more water to be put on the ground.

Blayney District Tennis

The club will host the Junior Development Series on 9th April. The following competitions are being run – Saturday mixed, Monday pairs, Tuesday singles and ladies comp and Wednesday night ladies. The club is still waiting for grants re new courts.

Little A's

100 consistent members. 7 were chosen to go to State from the Regional Carnival in Dubbo. Cleo Dickie broke 2 records.

Netball

A mixed summer competition is being run in the first and last school terms. Rep players will play in Bathurst over the winter.

Blayney Show Society

A meeting was held with the Textures of One which will be held on the same weekend as the show. Cross overs will occur with the show and TOO. For the first time the show will have a bike show as well as the utes, trucks and tractors.

Heritage PSSA

All school swimming carnivals have been held with the District Carnival to be held on 1st March.

Harness Racing

Two meetings will be held on 12th and 19th November.

Mandurama Tennis

Power was turned off and the contents of their freezer was lost. A lock has been replaced and the club has no key.

Swimming

The club, which runs on a Wednesday night, has grown to 63 members with a number of them participating in carnivals all around the state.

Scott Ferguson

All is going well with a number of projects having been ticked off and work will continue on other projects.

Project Updates

The update on current projects was noted.

Project Priority List

The Sports Council members reviewed the project priority list and placed dots on the projects they felt were the priorities.

NEXT MEETING

Thursday 18 May 2017

FUTURE MEETING DATES

Thursday 17 August 2017

Thursday 16 November 2017.

Meeting closed at 8.02pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) NSW GOVERNMENT, PROPOSED UPDATES AND AMENDMENTS TO THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 3.4 Sustainable land use practices across the Shire.

File No: GO.ME.1

Recommendation:

1. That the Council receive and note the report on the proposed updates and amendments to the Environmental Planning and Assessment Act 1979.
2. That Council provide comments to CENTROC for preparation of a regional submission on the proposed updates and amendments to the Environmental Planning and Assessment Act 1979.
3. That Council defer the preparation and drafting of a comprehensive Development Control Plan until after the 2017 amendments to the Environmental Planning and Assessment Act (1979) are completed.

Reason for Report:

To inform Council on the proposed updates and amendments to the Environmental Planning and Assessment Act 1979.

Report:

The NSW Government is currently undertaking community consultation (from 10 January 2017 to 31 March 2017) on proposed draft amendments to the Environmental Planning and Assessment Act 1979 (EP&A Act).

The primary purpose of the proposed updates is to promote confidence in our state's planning system. This is proposed to be achieved through four underlying objectives:

- To enhance community participation;
- To promote strategic planning;
- To increase probity and accountability in decision making; and
- To promote simpler, faster processes for all participants.

A detailed summary of the proposed updates and amendments is included in attachment 1.

The following is a summary of the proposed amendments are of particular relevance to Councils;

Community participation

- Planning authorities, including councils, will be required to prepare community participation plans. The plan will set out how and when the planning authority will undertake community participation in relation to upcoming proposals and development applications.
- In preparing community participation plans, planning authorities will be required to have regard to prescribed community participation principles.
- It is also proposed to update the current minimum public exhibition requirements. For example, all applications for consent for local development will be required to be exhibited for a minimum of 14 days.
- To reduce duplication, councils will not need to prepare a separate community participation plan if it can meet the EP&A Act requirements through the broader community engagement strategy it has prepared under the Local Government Act 1993.
- Decision makers, including councils, will be required to provide reasons for their decisions. The statement of reasons should be proportionate to the scale and impact of decision.
- The Department of Planning and Environment (DPE) will provide guidance material to assist decision makers.

Local planning

- Councils will be required to publish local strategic planning statements. These will:
 - explain the strategic context within which the local environment plan (LEP) has been developed, including the rationale behind the application of zones and development controls;
 - explain how strategic priorities at the regional and/or district level are given effect at the local level; and
 - incorporate and summarise land use objectives and priorities identified through the council's Community Strategic Plan process.
- Councils will also be required to undertake a five-yearly LEP check against set criteria. The criteria relate to demographic changes in an area, infrastructure investment, and number of planning proposals.
- The outcomes of the LEP check and any recommendations will be provided to the Minister for Planning, or the Greater Sydney Commission in the case of Information for councils located in the Greater Sydney region. The check may result in planning proposals for minor amendments or full LEP reviews.
- Development control plans will be required to follow a standard format. The standard format will be developed in consultation with councils to ensure that DCPs have the right balance of consistency and flexibility.
- Model DCP provisions will also be developed, which councils will be able to opt to use.

Council will note under this provision, that the NSW Government is proposing the standardisation of all local government Development Control Plans to follow a standard format including model provisions.

Council at its 15 February 2016 meeting resolved; **(Resolution No 1602/027)** to proceed to develop a comprehensive Development Control Plan for the Blayney Shire LGA.

Commencement of developing a comprehensive DCP was put on hold due to verbal advice from the NSW Department of Planning Western Office indicating it may be pertinent given;

- the proposed merger between; Blayney, Cabonne and Orange Councils proceeded, and
- the scope and composition of proposed changes to the Environmental Planning and Assessment Act 1979 as amendments to incorporate matters relating to DCP's into the proposed amendments are likely.

It is therefore proposed Council defer preparation of a DCP until after the 2017 amendments to the Environmental Planning and Assessment 1979 are finalised undertaken.

Local development

- For integrated development, the Secretary of DPE will be able to give advice, concurrence or general terms of approval on behalf of another agency where: o the agency has not provided the advice, granted or refused concurrence, or provided general terms of approval within statutory timeframes; or o the advice, concurrence or general terms of approval from two or more agencies are in conflict.
- The framework for independent hearing and assessment panels (IHAPs) will be standardised, with the new panels to be known as local planning panels. Existing IHAPs, whether established under the EP&A Act or the Local Government Act 1993, will be deemed to be local planning panels with appropriate savings and transitional provisions.
- The Minister for Planning will have the power to direct a council to use local planning panels and/or to direct that more planning functions are carried out by council staff, in order to address performance or conflict of interest issues.
- Thresholds for regionally significant development will be adjusted, which will result in more developments being determined by councils.
- The draft Bill ensures that construction certificates must be consistent with development consents. This addresses the issue raised in *Burwood Council v Ralan Burwood Pty Ltd (No. 3) [2014] NSWCA 404*

Complying development

- The regulations will be able to specify certain categories of development for which only a council certifier is authorised to issue a complying development certificate (CDC).
- A new investigative power is proposed for councils, whereby councils will be able to suspend building works for up to seven days to investigate whether the works are being completed in accordance with a CDC.

- A compliance levy will be established as part of the fee structures for CDCs to support councils' compliance role, whether issued by council or private certifiers.
- The draft Bill ensures that CDCs that do not comply with relevant standards can be declared invalid. This addresses the issue identified in Land and Environment Court decision of Hornsby Shire Council v Trives [2015] NSWCA 158.

Planning agreements

- The power for the Minister for Planning to make directions about planning agreements will be broadened in relation to the circumstances in which agreements may be entered into, and the basis on which public benefit can be determined.
- A draft Ministerial direction, Practice Note and Planning Circular are currently on public exhibition following an announcement in November 2016.

The CENTROC Planners Group met on 17 February 2017 to discuss the proposed amendments and prepare details for a regional submission. Councils Senior Town Planner attended the 17 February 2017 and Council staff will provide detail to CENTROC to prepare the regional submission.

Issues:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1 DoPE - Planning Legislation Updates Summary 51 Pages

14) CLIEDEN CAVES - INTENTION TO LIST ON STATE HERITAGE REGISTER

Department: Planning and Environmental Services

Author: Senior Town Planner

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: LP.PG.1

Recommendation:

That the report detailing the proposed intention to list the Cliefden Caves on the State Heritage Register be received.

Reason for Report:

To inform Council of the proposal to list the Cliefden Caves on the State Heritage Register.

Report:

On 15 February 2017 Council received notification from the Heritage Council of NSW, advising Blayney Shire Council of its intention to consider listing the Cliefden Caves Area – Limestone Group and Palaeontological Site on the State Heritage Register, in acknowledgement of its heritage significance to the people of NSW, under Section 33(1) (a) of the Heritage Act 1977 (NSW).

The notification outlines the following:

“The area provides evidence of a lithological/sedimentological sequence that contributes to the understanding of the geological evolution of eastern Australia at a time when that part of the continent was submerged in the palaeo-Pacific Ocean.”

The area contains examples of fossils, including shelly fossils and algae fossils, and several fossil species such as the *Belubula spectacula*, that do not occur anywhere else in the world, therefore being evidence of a rich biodiversity.

The site has over 100 recorded caves, 90 karst features, dolines, tufa deposits and a rare thermal spring. It has been the subject of research in the areas of palaeontology, karst processes, climate change, geology, hydrology and archaeology. Skeletal remains have been found in the caves from over 6,000 years ago, carved trees showing pre European cultural history, and building ruins showing past European history.

The area has been known nationally and internationally as having the best late Ordovician outcrops in Australia. Some of the fossils are the world's oldest, and the caves serve as a microbat hotspot. The caves system and surface exposures of the fossil beds remain intact and retain a high degree of integrity, despite increasing pressure from over-collecting of specimens.

The caves were discovered by Surveyor Evans in 1815, and the site was included within the Clieden Estate, operated by the Rothery family, brothers FJ & WM Rothery. The remnant structures known as "Rothery's ruins", on Island Flat, and the old barite mine are associated with the estate.

The site is located in the south western sector of the Shire of Blayney, and also falls within the Shires of Cowra and Cabonne. The curtilage map is provided with this report (see enclosure 1). The limestone outcrop is located at the junction of Limestone Creek and the Belubula River.

The land affected by the curtilage is under the ownership of a number of private properties, and access is restricted.

Needles Gap Dam

Proposals for water storage along the Belubula River date back decades to 1931. A geological survey then concluded that the conditions were not favourable for a major dam. The sites were reassessed in 1941 and 1946. The matter arose again 1975. In 2014 the NSW State government allocated funding for a scoping and feasibility study, and caving and community groups were formed to garner support to oppose the dam.

The proposed dams are a part of the government's response to the region's fluctuating water catchment issues and high demand for water security of the region.

Many potential dams sites have been identified between Carcoar and Canowindra, and several of these would adversely affect Cliefden Caves and its surrounding areas. The site at The Needles is where the river has cut a narrow gap through a resistant zone of rock, only 2.5km from the caves.

If this was chosen as a dam site it would completely flood most of the caves, the thermal spring, most of the fossil sites and large areas of rich alluvial agricultural flats, destroying any heritage values and preventing future studies.

Other dam sites that have been considered include Cranky Rock and Cranky Rock Alternate, Abercrombie, Battery Hill, Narrawa, Badgery, Cudal, Murga, Junction Reefs, and raising the height of Wyangala Dam.

In 2015 it was announced that the scoping study, Water Security for Regions: Belubula and Lachlan River Dam Investigation (December 2014), had found that the Cranky Rock site could house a 700-gigalitre facility, being the first new dam for 30 years in NSW.

The study documented the methodology, results and recommendations of the investigation of the potential of additional storage for water security purposes in the Lachlan Valley to provide improved water resources for the NSW Central West. The study identified and assessed the potential, considering economic, social and environmental outcomes.

The study stated that if it is assumed that there is greater economic benefit from increased security to towns, then the options in the Belubula (Cranky Rock and The Needles) are marginally preferable. As avoiding the potential impact on the known extent of Cliefden Caves is potentially achieved by the Cranky Rock option, but not The Needles, this option performs slightly better.

The study does acknowledge that the risks associated with each option vary considerably and cannot be quantified through desktop analysis. Further in-situ investigations would be required for the two Belubula River options, and a cost benefit analysis should be undertaken to determine the economic value of investment.

GHD has been engaged to deliver phase 2 of the investigation. This stage includes stakeholder and community engagement, developing a short list of options from Phase 1 (the Scoping Study), field investigations, and development of a business case.

If constructed, a dam would provide water security for the Central West and allow for the development of agriculture, freeing up water from existing dams, such as Carcoar Dam, to be used for regional urban use. It would potentially alleviate drought problems, and improve agriculture and mining security and productivity.

Cliefden Caves heritage significance and assessment

There are a number of items within Blayney Shire already listed on the State Heritage Register, including numerous railway stations, Blayney Uniting Church, Cadia Engine House, Carcoar School of Arts, Errowanbang Woolshed, and the Junction Reefs Dam.

In terms of the State Heritage Register criteria for assessment of significance, the Belubula valley and Cliefden Caves satisfies those of historical significance, research potential, rarity, representativeness and integrity/intactness.

The State heritage listing for Cliefden Caves has been nominated by the National Trust, is on the National Trust of Australia register, and was nominated in 1979 on the Register of the National Estate. The site is listed within Schedule 5 of the Blayney Local Environmental Plan 2012 (Item 360) as a site of locally significant heritage.

The State Heritage Register was created in April 1999 as a result of amendments to the Heritage Act 1977. The Heritage Council seeks public comment before recommending the listing of items to the Minister for Planning and Environment. Listings are published in the Government Gazette.

When listing on the State Heritage Register applies to a place, building, work, relic, moveable object, precinct, or land, a person must not do any of the following things except in relation to an approval granted by the approval body under Subdivision 1 of Division 3 of the Heritage Act 1977 (NSW):

- (a) demolish the building or work,
- (b) damage or despoil the place, precinct or land, or any part of the place, precinct or land,
- (c) move, damage or destroy the relic or moveable object,
- (d) excavate any land for the purpose of exposing or moving the relic,
- (e) carry out any development in relation to the land on which the building, work or relic is situated, the land that comprises the place, or land within the precinct,
- (f) alter the building, work, relic or moveable object,
- (g) display any notice or advertisement on the place, building, work, relic, moveable object or land, or in the precinct,
- (h) damage or destroy any tree or other vegetation on or remove any tree or other vegetation from the place, precinct or land.

Issues:

In the consideration of development which affects a State Heritage listed item, the development becomes “integrated development” and the approval body must obtain an approval from the Heritage Council.

In determining an application for approval in respect of an item or land, the approval body shall take into consideration:

- (a) the extent to which that application, if approved, would affect the significance of any item as an item of the environmental heritage,
- (b) the representations, if any, made with respect to that application under section 61 (3),
- (c) such matters relating to the conservation of that item or land as to it seem relevant, and
- (c1) any applicable conservation management plan (within the meaning of section 38A) endorsed by the Heritage Council, and
- (d) such other matters as to it seem relevant.

Within the 2014 scoping and feasibility study, and the subsequent work to be carried out by GHD, the heritage nature of the site is to be identified, and the processes required to seek Heritage Council outlined.

Given the significance of the site, the justification for any new dam which may impact upon the Caves, will need to provide evidence that the construction of a dam to provide regional water security for the NSW Central West outweighs the State, national and international significance of this heritage site

Budget Implications:

Nil

Enclosures (following report)

1 NSW Heritage Letter of 13 February 2017 3 Pages

Attachments (separate document)

Nil



Heritage Council

 of New South Wales

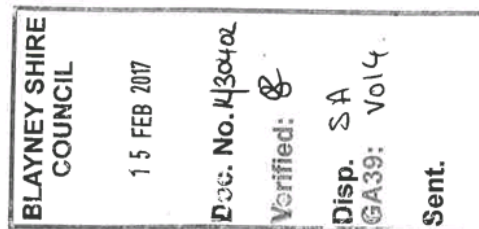
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www.heritage.nsw.gov.au

Contact: Christina Kanellaki Lowe
 Phone: 9873 8558
 Email: christina.kanellaki@environment.nsw.gov.au
 File no. DOC17/99732
 TRIM no. EF14/31009

Ms Rebecca Ryan
 General Manager
 Blayney Shire Council
 PO Box 62
 BLAYNEY NSW 2799



Dear Ms Ryan

**Notice of Intention to consider listing on the State Heritage Register of:
 Cliefden Caves Area – Limestone Group and Palaeontological Site**

I am writing to advise that the Heritage Council of NSW resolved, at its meeting of 1 February 2017, to give notice of its intention to consider listing **Cliefden Caves Area – Limestone Group and Palaeontological Site** on the State Heritage Register in acknowledgement of its heritage significance to the people of New South Wales. This advice is in accordance with section 33(1)(a) of the *Heritage Act 1977 (NSW)*.

Any members of the community, owners, managers, organisations or other interested parties are invited to make a written submission regarding the proposed listing and significance of **Cliefden Caves Area – Limestone Group and Palaeontological Site**. Submissions should be posted or emailed to the Heritage Council of NSW at the following address during the public submission period commencing on **15 February 2017** and closing on **14 March 2017**:

Heritage Council of NSW
 Locked Bag 5020
 PARRAMATTA NSW 2124
heritage@heritage.nsw.gov.au

Please note that the Heritage Council is unable to accept submissions received after the above closing date.

The Cliefden Caves Area - Limestone Group and Palaeontological site, may be of state significance for its importance in the geological evolution of NSW. The area provides evidence of a lithological/sedimentological sequence that contributes to the understanding of the geological evolution of eastern Australia at a time when that part of the continent was submerged in the palaeo-Pacific Ocean.

The area contains the best exposures of Late Ordovician island marine invertebrate fossil assemblages in Australia and is recognised, internationally, as an outstanding example of an Ordovician island faunal (shelly fossils) and floral (algae) assemblage. The fossil evidence is a record of rich biodiversity and includes several fossil species such as the *Belubula spectacula* that do not occur anywhere else in the world.

Helping the community conserve our heritage

The Cliefden Caves karst system is one of the most cavernous limestone areas in New South Wales and contains over 100 recorded caves with more than 90 karst features identified, including well developed caves, dolines, tufa deposits and a rare thermal spring. The caves contain numerous and diverse speleothems, including extensive arrays of helictites, large dogtooth spar crystals, rare blue speleothems and 'boxwork' ceilings in addition to more commonly found speleothems such as stalagmites, stalactites, shawls and flowstone.

The Cliefden Caves Limestone Group is the subject of current, ongoing research in the areas of palaeontology, karst processes, climate change, geology, hydrology and archaeology. It is an outstanding resource with the potential for research in all these areas of study to contribute to an understanding of the natural history of NSW.

Skeletal remains located within the caves provide evidence of human occupation more than 6,000 years before the present day. Together with a number of carved trees in the area, they have the potential to yield information on pre-European cultural history.

Cliefden Caves is historically significant as the site of the first discovery of limestone in mainland Australia by surveyor G.W. Evans in 1815. The remnant structures known as 'Rothery's Ruins', located on Island Flat are associated with the Cliefden Estate and have the potential to yield further information on the functioning and significance of the Cliefden Estate.

A copy of the draft curtilage map for this item is enclosed for your reference. Further details on the nominated item, the State Heritage Register, listing criteria, making a submission and the benefits of listing can be viewed on the Heritage Division, Office of Environment & Heritage (OEH) website at:

<http://www.environment.nsw.gov.au/heritageapp/NominationsOfStateHeritageRegister.aspx>

If you have any questions, require further information, or if you do not have internet access and would like paper copies of the documents referred to above, please do not hesitate to contact Christina Kanellaki Lowe, Heritage Officer at the Heritage Division, OEH, on (02) 9873 8558.

Yours sincerely



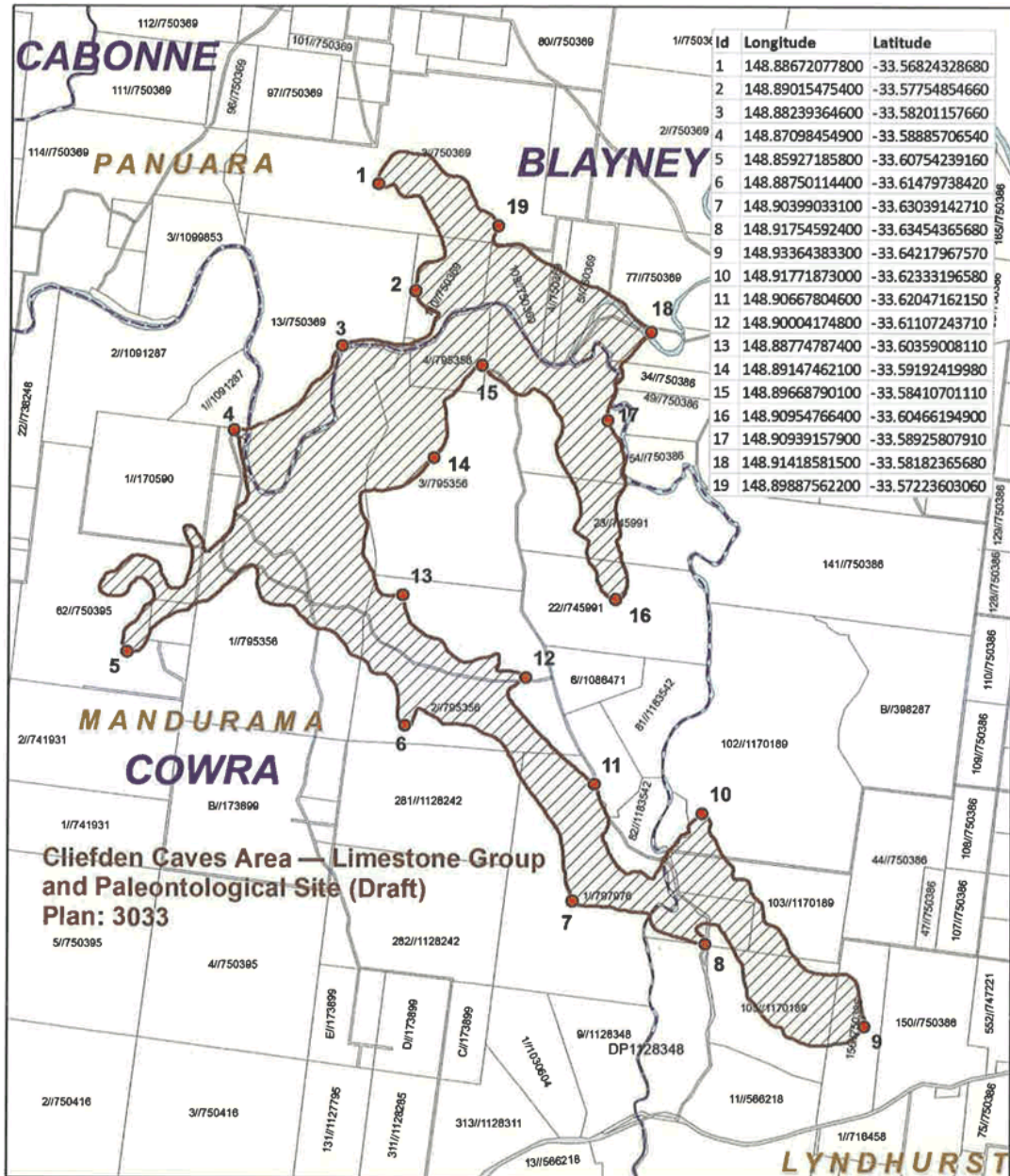
13-02-2017

DR SIOBHAN LAVELLE OAM
Manager, Listings
Heritage Division
Office of Environment & Heritage

On behalf of the Heritage Council of NSW

encl

Heritage Council of New South Wales



**State Heritage Register - Proposed Curtilage for Investigation:
Cliefden Caves Area — Limestone Group and Paleontological Site. Plan: 3033**



Scale: 1:50,000 @A4
Datum/Projection: GCS GDA 1994
Date: 29/11/2016



Legend

- Proposed Curtilage
- Land Parcels
- SHR Curtilage
- Water
- LGAs
- Roads
- Suburbs
- Railways
- NSW Reserves

15) FOSSICKING DISTRICT REQUEST FOR BLAYNEY SHIRE

Department: Planning and Environmental Services

Author: Senior Town Planner

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: ED.LI.2

Recommendation:

That Council consents to the Blayney Shire Council Local Government Area being declared a Fossicking District.

Reason for Report:

For Council to resolve if it wishes to be declared as a fossicking area.

Report:

Department of Resources and Energy, with regard to the potential for mineral and gemstone fossicking within the Blayney Shire. It was emphasized that the activity could have a positive impact on NSW regional tourism, and be of economic benefit to Council.

Other inquiries received by the Department since September 2015 have resulted in seven Shires being declared and gazetted as fossicking districts in their entirety. Previously, some nine shires were declared and gazetted in 2001.

The matter for Blayney had been placed on hold pending the result of the merger proposals. With the merger now not proceeding, Blayney is free to consider this matter in its own right.

The Department has advised:

The legal effect of a declared Fossicking District is that fossickers do not need the permission of the holder of a mineral or petroleum exploration licence over the land in question. However, they will still need the permission of assessment and mining lease holders, and holders of mineral claims or opal prospecting licences, should there be any. Importantly they still require the private land owner's permission as is currently required when it comes to rural properties.

The process for declaration is simply that Council notifies the Deputy Secretary indicating that Council is happy for the Shire to be declared a Fossicking District. The Department then undertakes formal gazettal.

Blayney Shire also has some State Forest Lands where fossicking is permitted with a permit. That activity is still subject to the Exploration Lease permission, unless it is a Fossicking District. The Department also seeks Council's support on this matter, as currently even a private landowner cannot legally fossick on their own land without permission of an EL holder, should there be one.

It is generally accepted that recreational fossicking is a low environmental impact, safe and healthy outdoor activity undertaken by people of all ages. The activity has the potential to encourage the visitor economy, and provide a tourist destination as a Fossicking District. Blayney Shire is known for opportunities for fossicking, in relation to its rich gold mining history.

In the Central West region, Bathurst is already gazetted. Mid-Western, Wellington, Upper Lachlan and Oberon have the matter under consideration.

The NSW Guide to Fossicking is enclosed for information.

Issues:

There are no potential risks to Council in becoming a Fossicking District. However, the opportunity for the further development of tourism in the region, and for economic benefits to the local government area, should not be denied.

Budget Implications:

Nil

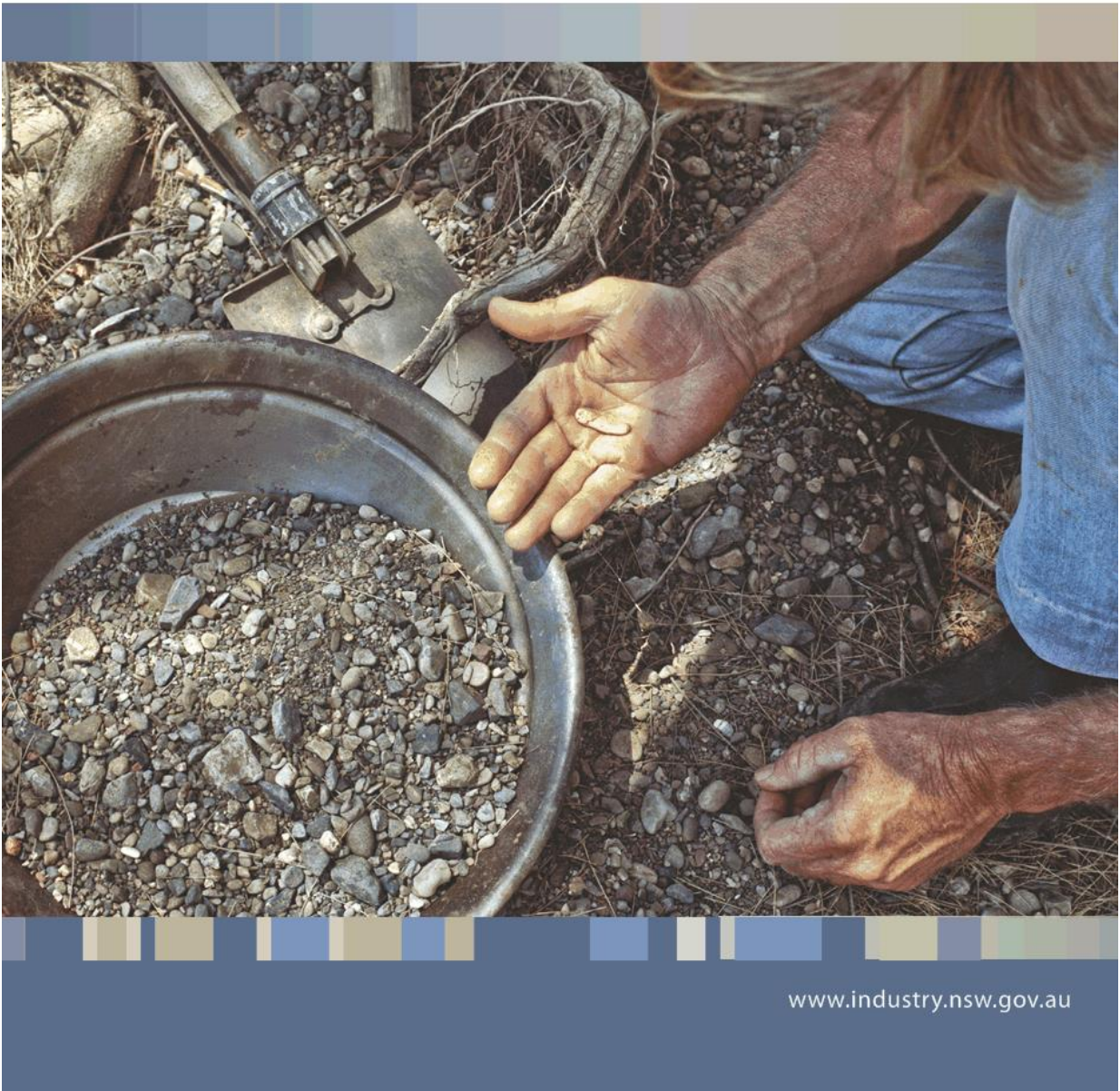
Enclosures (following report)

- | | | |
|---|--|----------|
| 1 | Fossicking: A Guide to fossicking in NSW – Dept of Industry & Investment | 11 Pages |
|---|--|----------|

Attachments (separate document)

Nil

Fossicking: A guide to fossicking in New South Wales



www.industry.nsw.gov.au

Guidelines for Fossicking

Fossicking is the small scale search for and collection of, minerals, gemstones or mineral bearing material from the surface (or by digging from the surface) with hand-held implements. This activity may only be undertaken for recreational, tourist or educational purposes.

Fossicking offers an opportunity to discover the beauty and diversity of this state's mineral wealth. It combines leisure, pleasure and 'treasure' all in one. Best of all, no licence is required under the *Mining Act 1992*.

However, some basic rules must be followed.

In these guidelines the NSW Department of Industry and Investment is referred to as Industry & Investment NSW.

What legislation governs fossicking in NSW?

The main provisions that apply to fossicking are Section 12 of the *Mining Act 1992* and Clause 12 of the *Mining Regulation 2010* ([link](#)).

Other relevant legislation

As a fossicker you must ensure that you comply with all relevant legislation.

Other Acts that apply to fossicking include: the *Forestry Act 1916*, *Native Title Act 1993* (*Commonwealth*), *Fisheries Management Act 1994*, *National Parks and Wildlife Act 1974* (in relation to Aboriginal cultural heritage), *Water Management Act 2000* and *Protection of the Environment Operations Act 1997*.

See below for further information on the *Forestry Act 1916* and the *Fisheries Management Act 1994*.

If you require further information about the *National Parks and Wildlife Act 1974*, *Water Management Act 2000* and the *Protection of the Environment Operations Act 1997* ([links](#)) you should contact the Department of Environment, Climate Change and Water.

What techniques can be used for fossicking?

Fossicking on land or waters that may be subject to native title is restricted by the terms of the *Native Title Act 1993* (*Commonwealth*). Land subject to native title can be taken to be any land other than freehold land, land held under perpetual Western Lands leases and some specific leasehold and reserved lands.

Fossicking can be done on land or waters subject to native title using hand held implements, which include picks, shovels, hammers, sieves, shakers and gold pans. However, regardless of the implements used, no excavation is permitted.

On land or waters that are **not** subject to native title, fossicking is not restricted to hand held implements, but power-operated equipment cannot be used for the purpose of surface disturbance, excavation or processing.

Metal detectors can be used in fossicking activities on any land where fossicking is permitted.

What techniques cannot be used for fossicking?

Neither explosives nor dredges can be used in fossicking.

Power-operated equipment cannot be used on land or in waters for surface disturbance, excavation or processing. Power operated equipment includes mechanical, hydraulic, pneumatic, battery and electrical equipment or machinery.

Where can fossicking take place?

As a general rule, fossicking in accordance with the legislation can take place on any land, provided that permission is obtained from the landowner or land manager, except in National Parks where fossicking is prohibited.

Note: To fossick in State forests you need permission from Forests NSW, in the form of a special purpose permit.

What consents/permissions do I need?

- for private land – the permission of the landholder;
- for Crown land that is managed, controlled or under trusteeship - the permission of the trustee or manager of that public or local authority. To fossick on these lands the consent of the appropriate authority (e.g. Land and Property Management Authority, Forests NSW, local council, Livestock Health and Pest Authorities, Trustees of Commons) is required. Information about the ownership or status of land can be obtained from local councils or the Land and Property Management Authority. You can contact Forests NSW (a division of Industry & Investment NSW) for information about State forest land;
- for land held under a lease, licence or permissive occupancy under the *Crown Lands Act 1989*, the *Crown Lands (Continued Tenures) Act 1989* or the *Western Lands Act 1900* - the permission of the lessee, licensee or occupant. Information about the ownership and status of land may be sought from local councils or the Land and Property Management Authority;

- for land that is covered by an exploration licence, assessment lease, mining lease, mineral claim or opal prospecting licence under the *Mining Act 1992* – the permission of the titleholder. However, permission is not required from the holder of an exploration licence where the licence is affected by a Fossicking District. Information regarding the location of titles and fossicking districts can be obtained from Industry & Investment NSW's Maitland, Orange and Lightning Ridge offices or by searching the TASMap facility:
<http://www.minerals.nsw.gov.au/tasmap/>;
- where native title rights and interests in land or waters have been determined to exist under the Commonwealth's *Native Title Act 1993* - the permission of the relevant registered native title body. For information about registered native title claims in NSW go to:
<http://www.nntt.gov.au/Native-Title-In-Australia/Pages/ACT-New-South-Wales.aspx>.

Fossickers must comply with any conditions or requirements of the landholder. These could include, for example, which tracks to use, which paddocks to avoid, the use of gates, or periods of access.

Note: A landholder cannot permit the carrying out of activities that are prohibited under the *Mining Act 1992*, the *Mining Regulation 2010* or under other legislation.

Who owns fossicked gems and minerals?

Any publicly owned mineral that is recovered in the course of lawful fossicking becomes the property of the person who found it at the time it is removed from the land on which it was found.

Where minerals are privately owned, ownership of those minerals needs to be agreed between the fossicker and the landholder.

How much can I take?

Fossicking is limited to taking no more than the amounts prescribed in the *Mining Regulation 2009* during any single period of 48 hours. This includes 10 kg of mineral-bearing material, 5 kg of minerals (other than gold or gemstones), 50 grams of gold (or 5 nuggets of 10 grams or greater) or 100 grams of gemstones. Gemstones refer to Group 6 and Group 7 minerals listed in Schedule 2 of the *Mining Regulation 2010* and include diamond, sapphire, ruby, corundum and opal.

Other restrictions on fossicking

The *Mining Regulation 2010* also prohibits:

- the damage or removal of any bushrock.
- the disturbance of more than 1 cubic metre of any soil, rock or other material during any single period of 48 hours.

How should I leave a fossicking site?

Any fossicking site must be left in a clean and tidy condition. If you have disturbed the site you need to restore it as close as possible to its pre-disturbed condition. Soil, rock or other material that has been excavated must be replaced before you make any further excavations. You must remove all refuse, including bottles, cans, etc from the site.

What happens if I breach fossicking requirements?

If you do not comply with the requirements of the *Mining Act 1992* and the *Mining Regulation 2010* ([link](#)), you are liable to a penalty of up to \$5,500 on conviction for each breach.

For fossicking activities in waterways that result in breaches of the *Fisheries Management Act 1994*, you may incur on-the-spot fines or court-awarded penalties of up to \$110,000 for individuals or up to \$220,000 for corporations on conviction, as well as having to pay for aquatic habitat restoration works.

Please refer to 'How do I protect waterways when I fossick?' below to ensure you comply with the *Fisheries Management Act 1994*.

Personal Protection/Safety

While fossicking you should be aware of personal safety.

The following list highlights some potential safety risks, although it is not an exhaustive list of possible risks or the measures that could be taken to avoid them.

- Appropriate clothing, including a broad-rimmed hat and/or a jumper or raincoat.
- An appropriate sun-protection cream.
- Appropriate eye protection, e.g. goggles or safety glasses when smashing rocks.
- Appropriate/protective sturdy footwear. Good soles provide a sound grip and can help prevent you from slipping. Open footwear, such as sandals, is not appropriate.
- Appropriate hand protection. Gloves help protect your hands.
- Take extreme care when fossicking near old mine workings or pits, and do not enter these sites.
- Avoid visiting isolated areas alone. Always let someone know of your plans.
- An adequate supply of water.
- A basic knowledge of first aid.
- Be aware of logging trucks and other heavy vehicles on some State forest roads.

Note: Personal safety (and the safety of others who might be impacted by fossicking activities) is the responsibility of the persons undertaking fossicking. Industry & Investment NSW is not responsible for the safety of people who are engaged in or impacted by fossicking activities.

How do I protect waterways when I fossick?

If you fossick, you must take steps to protect the environment, in particular any waterway (including the bank of the waterway) that is likely to be habitat for native fish.

Sediments may be extracted in freshwater areas for the purpose of fossicking. Gemstones and alluvial gold collect in crevices in stream beds and in gravel bars on the insides of stream bends. These may be recovered by panning, but it is more common for the gem-seeker to use sieves made especially for this purpose.

Disturbance to the bed of the waterway and in-stream washing and sorting of materials collected to extract the gemstones can result in direct impacts on aquatic habitats or indirect impacts such as siltation and smothering of in-stream gravel beds and aquatic vegetation. Siltation also reduces water quality for in-stream fauna and can affect the gills of fish, causing respiratory distress or disease.

The *Fisheries Management Act 1994* regulates a range of activities including those that harm the habitat of native fish (including threatened species of fish) and recreational fishing. Following the guidelines and avoiding the activities listed below will assist you in complying with this Act:

- removing or disturbing any material that is important habitat for fish (including threatened species of fish) from the bed or banks of a waterway including woody debris (snags) greater than 3m in length, large cobbles, rocks or boulders (greater than 500mm in diameter) or aquatic vegetation; or
- placing or reshaping any material across a waterway that may obstruct the free passage of fish.

If you wish to undertake recreational fishing while fossicking, please ensure you comply with the fishing regulations as summarised in the Freshwater Fishing Guide ([link](#)).

You should avoid disturbing mud, clay or fine silt that causes significant turbidity in a waterway, as this could lead to a breach of the *Protection of the Environment Operations Act 1997*.

Fossicking in NSW State forests

State forests are administered by Forests NSW. People wishing to fossick in a State forest must obtain a special purpose permit (link to <http://www.dpi.nsw.gov.au/forests/permits>).

Fossicking is not permitted in the following areas in State forests:

- flora or timber reserves;
- areas zoned Forest Management Zone 1; and
- any areas held under lease under the *Crown Lands (Continued Tenures) Act*, without the consent of the landholder.

Native title has not been extinguished in most State forests. Therefore in most cases excavation is not allowed.

Where Native Title rights and interests have been determined under the Commonwealth's *Native Title Act 1993* to exist in State forests, for example under an Indigenous Land Use Agreement, the fossicking permit applicant is required to consult with the relevant registered native title body before a permit can be issued by Forests NSW. This is particularly the case for fossicking activity in Forests NSW North East Region. Applicants should first contact the North East Region on (02) 6652 0111 on the need for consultation if seeking a permit in this Region.

Permits will not be issued for areas of State forests closed for harvesting, fire fighting or when the forest is officially closed due to extreme weather conditions.

Permits are usually issued for a 12 month period and incur a fee.

Permit holders must:

- a) ensure that the site of any fossicking is left in a clean and tidy condition and that any permitted excavation is filled in before making any further excavations; and
- b) indemnify Forests NSW against claims brought by any person against Forests NSW resulting from any activity carried out by the permit holder.

While fossicking you must not interfere with the rights of other legitimate forest users such as campers, swimmers, hunters or those with permits for organised recreational and research activities. Information about events in State forests can be obtained from Forests NSW. Fossickers must not interfere with and should heed the directions of Forests NSW staff or contactors.

Fossickers should note that some State Forests are open for conservation hunting. To obtain information on these forests visit the Game Council at the following link (*link to <http://www.gamecouncil.nsw.gov.au/>*).

Who do I contact about fossicking in State forests?

Special purpose permits for fossicking are administered by Forests NSW regional offices. Information about regional offices can be obtained from <http://www.dpi.nsw.gov.au/aboutus/about/office> (*link*) or by calling 1300 655 687.

Fossicking in Lightning Ridge and White Cliffs

The basic fossicking requirements apply to fossicking in Lightning Ridge, including the requirement to obtain the titleholder's consent to fossick in an area subject to an Opal Prospecting Licence (OPL) granted under division 2, part 10 of the *Mining Act 1992* or Mineral Claim granted under part 9 of the *Mining Act 1992* (insert *links*) at Lightning Ridge.

OPLs and mineral claims are handled by the Lightning Ridge office of Industry & Investment NSW. The office is located at the NSW Miners Association Building, Lot 60 Morilla Street, Lightning Ridge, telephone: 6829 9200. Staff from that office can tell you if there is an OPL or a mineral claim on a particular parcel of land.

Legislative provisions under the *Mining Act 1992* and the *Mining Regulation 2010*

Mining Act 1992

Section 12 of the *Mining Act 1992* states that:

- (1) For the purposes of this or any other Act or law, it is declared that fossicking is a lawful activity.
- (2) Subsection (1):
 - (a) does not affect any other Act or law that prohibits, regulates or restricts fossicking or that has the effect of prohibiting, regulating or restricting fossicking and, in particular, does not make fossicking a lawful authority or lawful excuse for the purposes of any such Act or law, and
 - (b) does not confer on any person a right of entry on to land (other than land prescribed by subsection (2A)) for fossicking purposes.

(2A) For the purposes of subsection (2)(b), the prescribed land is Crown land (within the meaning of the *Crown Lands Act 1989*):

(a) that is not held under a lease, licence or permissive occupancy under the *Crown Lands Act 1989*, the *Crown Lands (Continued Tenures) Act 1989* or the *Western Lands Act 1901*, and

(b) that is not under the management or control of a trustee or a public or local authority.

(3) Any publicly owned mineral that is recovered in the course of lawful fossicking becomes the property of the person by whom it is found at the time it is severed from the land on which it is found.

(4) A person must not carry out fossicking on any land the subject of an authority, mineral claim or opal prospecting licence except with the consent of the holder of the authority, claim or licence.

Maximum penalty: 50 penalty units.

(5) Subsection (4) does not apply to the carrying out of fossicking on land the subject of an exploration licence if the land is within a fossicking district.

(6) A person must not carry out fossicking on any land that is, or in waters that are, the subject of an approved determination of native title under the Commonwealth *Native Title Act* to the effect that native title exists, except with the consent of the relevant registered native title body corporate with respect to that native title.

Maximum penalty: 50 penalty units.

Mining Regulation 2010

Clause 12 of the *Mining Regulation 2010* states that:

(1) Any soil, rock or other material that is disturbed in the course of work carried out for the purpose of fossicking for minerals must:

(a) be removed and stockpiled separately, and

(b) after completion of the work, be replaced in order to reconstruct the original soil profile.

Maximum penalty: 50 penalty units.

(2) A person must not carry out work that includes any of the following activities for the purpose of fossicking:

(a) the use of any equipment other than hand-held implements on any land or waters that are subject to native title,

(b) the excavation or clearing of any land or waters that are subject to native title,

- (c) the use of power-operated equipment for the purpose of surface disturbance, excavation or on-site processing on any land,
- (d) the use of explosives on any land,
- (e) the damage or removal of any bushrock,
- (f) the removal of more than the prescribed amount of material from any land during any single period of 48 hours,
- (g) the disturbance of more than 1 cubic metre of any soil, rock or other material during any single period of 48 hours.

Maximum penalty: 50 penalty units.

Note. The language of part of this subclause mirrors the language of part of section 24LA (Low impact future acts) of the *Native Title Act 1993* of the Commonwealth. That section refers, in part, to an act (in relation to particular land or waters) that does not consist of, authorise or otherwise involve "the excavation or clearing of any of the land or waters" or "mining (other than fossicking by using hand-held implements)".

(3) In this clause:

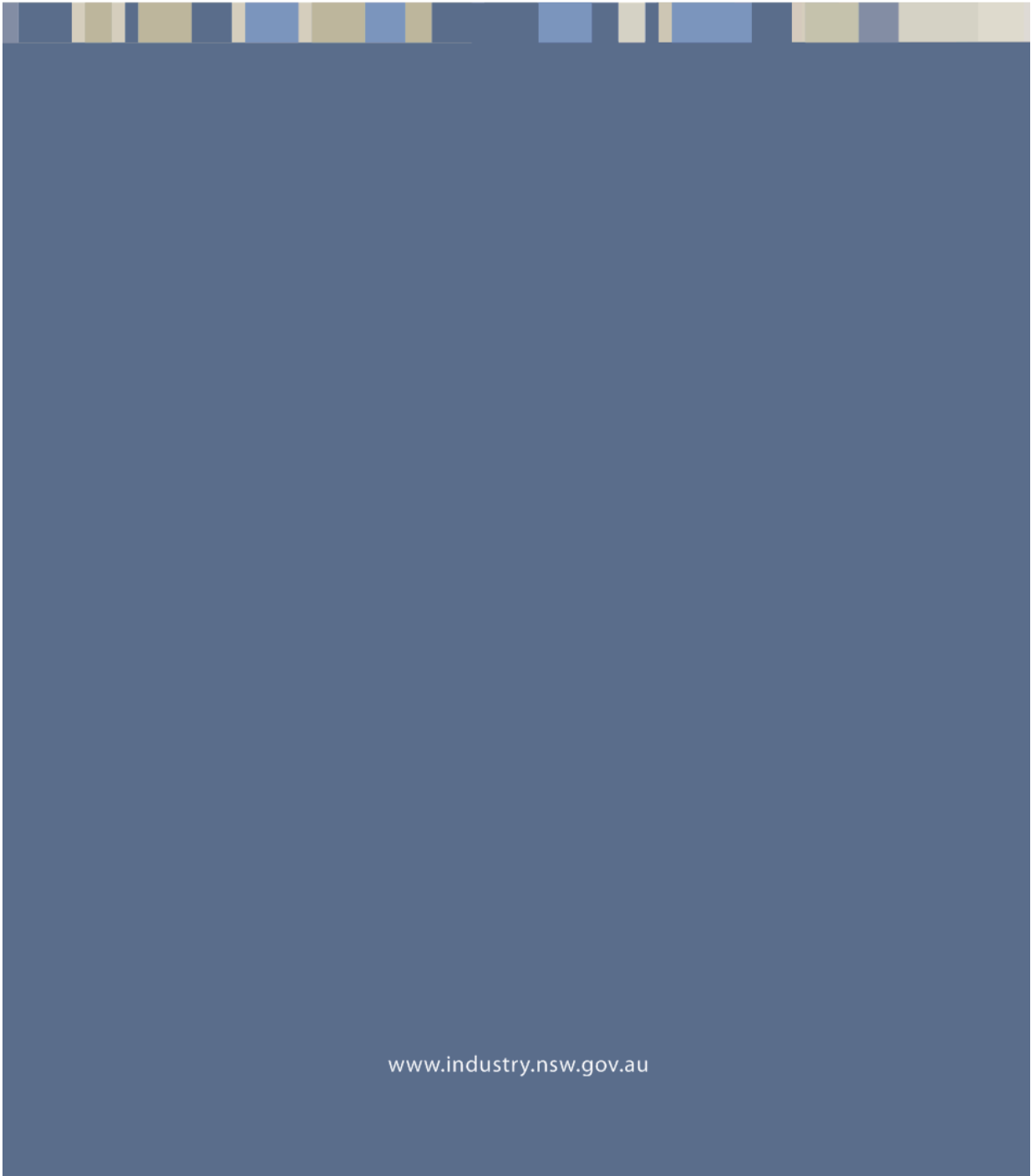
gemstone means a Group 6 or Group 7 mineral.

Note. Group 6 and Group 7 minerals are listed in Schedule 2.

power-operated equipment means any equipment powered by mechanical or electrical means.

prescribed amount, in relation to material, means:

- (a) 10 kilograms of mineral-bearing material (other than the material referred to in paragraphs (b)–(e)), or
- (b) 5 kilograms of minerals (other than gold or gemstones), or
- (c) 50 grams of gold (except where found as nuggets of 10 grams or greater), or
- (d) 5 nuggets of 10 grams or greater of gold, or
- (e) 100 grams of gemstones.



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16) MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING HELD THURSDAY 9 FEBRUARY 2017

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 3.4 Sustainable land use practices across the Shire.

File No: GO.ME.1

Recommendation:

That the minutes of the Blayney Shire Cemetery Forum Meeting, held on 9 February 2017, be received and noted.

MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING HELD ON THURSDAY 9 FEBRUARY 2017
BLAYNEY SHIRE COMMUNITY CENTRE

Meeting commenced at 5.15pm.

PRESENT

Kevin Radburn (senior), Vicki Pulling, Helen Dent, Hayley Lavers, Graham Mendham and Mark Dicker (Director Planning and Environmental Services (DPES) (acting chair)).

APOLOGIES

Councillor Geoff Braddon (chair), Councillor Kevin Radburn and Candice Braddon

CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 1 September 2016 were confirmed to be a true and accurate record of that meeting.

(Helen Dent / Kevin Radburn (senior)).

DECLARATIONS OF INTEREST

Nil.

BUSINESS ARISING

GIS Mapping Project

The committee were advised this project has been completed. Council now intend to make the mapped cemetery data publically available on its website.

Lyndhurst

The committee were advised that the seat has been ordered and is at the depot. Councils Parks and Gardens staff intend to install the seat as soon as possible.

The committee were advised, Councils Overseer has indicated the grading of an area within the road reserve to create a car parking area would look to be undertaken in conjunction with work on Newry Downs Road in the next 18 months.

DPES could not confirm if the estimated cost to undertake car parking within the road reserve at Lyndhurst was \$50,000 and that it was to be funded from the Village Enhancement Plan budget.

Tourist Brochure

The committee were advised, development of a brochure was yet to commence.

The committee asked for development of a basic pricing brochure to be developed listing prices for burial and or internment for distribution throughout the shire. DPES to follow up.

Millthorpe

The committee were advised, the old bin will be removed when a backhoe is in Millthorpe as the bin was too heavy to move manually.

Rabbits at Blayney Cemetery

The committee were advised that Council is still investigating methods to eradicate the rabbits.

Neville Cemetery

The committee were advised that a survey has confirmed a neighbour of the Neville cemetery has encroached within the boundaries of the cemetery. Council intends to fence the boundary of the cemetery now the correct alignment has been surveyed.

GENERAL BUSINESS

It was advised that Shaw Cemetery grass is long like everywhere and a request was made for it to mowed. DPES to follow up.

NEXT MEETING

The next meeting of the Cemetery Forum will be held on Thursday 9 February 2017 commencing at 5.00pm.

MEETING CLOSE

The meeting closed at 5.30pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

17) **MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE MEETING HELD THURSDAY 9 FEBRUARY 2017**

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

1. That the minutes of the Blayney Shire Access Advisory Committee Meeting, held on 9 February 2017, be received and noted.
2. That Council ensure disabled access is considered and incorporated within the project design of all future works.
3. That accessible seating, proposed as stage 2 of the King George Oval seating upgrade, is constructed as soon as possible.

MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE MEETING HELD ON THURSDAY 9 FEBRUARY 2017 AT THE BLAYNEY SHIRE COMMUNITY CENTRE

Meeting commenced at 5.48pm.

PRESENT

Councillor Shane Oates (chair), Jenny McMahon, Iris Dorsett, Tom Williams, Mark Dicker (Director Planning and Environmental Services (DPES)).

APOLOGIES

Sharon Kearney

GUESTS

Anton Franze (Director Corporate Services (DCS)).

CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting held on 10 November 2016 were confirmed to be a true and accurate record of that meeting.

(Iris Dorsett/Jenny McMahon).

DISCLOSURES OF INTEREST

Nil.

BUSINESS ARISING FROM PREVIOUS MEETING**Liberty Swing**

The shade sail has been installed and this project is now completed.

CentrePoint Swimming Pools Upgrading Plan.

The committee were advised community consultation is currently being undertaken and closes tomorrow. To date, approximately 180 surveys have been received, with significant support being shown for the proposed project.

Council is currently preparing a grant application under the Federal Government's Building Better Regions – Infrastructure stream. It is not known when we will be informed if successful.

Visitors Information Centre - conversion to a café

The committee were advised this project is completed with the new VIC space and commercial café re-opening on 30 January 2017.

As a condition within the Development Consent for the café, Council was required to upgrade and widen the path from Adelaide Street past the existing VIC ramp to the existing accessible toilets of the building. Council although not required to do so took the opportunity to create a new complaint disabled car space and shared zone adjacent to the accessible toilets, improving accessibility within the Adelaide Street precinct.

Disability Inclusion Action Plan

Council's DCS addressed the committee, updating it on the DIAP, in particular seeking names of persons that could represent the Blayney LGA on a regional Disability Inclusion Action Plan Committee which includes; Blayney, Cabonne and Orange LGAs.

Adelaide Street to Farm Lane Pedestrian Link

The committee were advised this matter is still under consideration. It was reiterated that although the project was identified within the Blayney 2020 MasterPlan, there currently is no allocated funding within Council's Long Term Financial Plan to deliver this project.

GENERAL BUSINESS**King George Oval Seating.**

The question was asked why the new sideline seating installed by Council at King George Oval does not currently contain provision of spaces for persons with a disability?

The committee were advised Council intends to construct compliant disabled seating on the northern end of the new sideline seating as part of stage 2 of this project. Council has allocated money as part of the December QBRS to undertake these works as soon as possible.

RECOMMENDED;

1. That Council ensure disabled access is considered and incorporated within the project design of all future works.
2. That accessible seating, proposed as stage 2 of the King George Oval seating upgrade, is constructed as soon as possible.

(Jenny McMahon/Iris Dorsett).

FUTURE AGENDA ITEMS

Nil

NEXT MEETING

The next meeting of the Access Advisory Committee will be held on Thursday 11 May 2017 commencing at 5.45pm.

MEETING CLOSE

The meeting closed at 7:05pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil